

August 16, 2004

**A. Call to Order**

The Board of Education of the Monterey Peninsula Unified School District met in regular session, via teleconference, at 5:30 p.m. on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California, and at 526 Loma Alta Road, Carmel, CA.

The meeting was called to order by Clerk Vice-President Foss.

**B. Roll Call –  
Establishment of  
Quorum**

Board Members Present: Terri DeBono  
Robert Eggers (arrived at 6:10 p.m.)  
Resa Foss  
Regena Lauterbach (by teleconference)  
Shanda LeBoeuf  
Carlos E. Noriega  
Marjorie Troutman

Staff Members Present: Jim Burnis  
Daniel Callahan  
Robert Costa  
Yvonne Despard

DLI/POM/NPS Representative Present: Cindy Rothstein

Student Board Members Present: Sam Grillo, Monterey High School  
Tiffany Tyson, Seaside High School

The Clerk Vice-President declared that a quorum was present and the Board proceeded with the order of business.

**C. Public Comments on  
Closed Session Items**

Susan Woodward, parent, requested a list of potential agencies that would be leasing 251 Soledad Drive.

Dr. Callahan, Superintendent, said it was outside the public interest to disclose the negotiators. Under the public meeting laws and public interest laws, only the addresses of the properties being negotiated are disclosed and not the negotiating party or parties.

Lou Lozano, legal counsel, informed Mrs. Woodward that Superintendent Callahan was the representative of the District which is required to be disclosed.

**D. Closed Session**

The Board adjourned to closed session at 5:55 p.m. to discuss the following:

1. Conference with Labor Negotiator (Gov. Code section 54957.6)
  - a. *Agency Negotiator: Robert Costa*  
*Employee Organization: Monterey Bay Teachers Association*  
*California School Employees Association*
2. Conference with Real Property Negotiator (Gov. Code section 54956.8)

*Properties:*

  - 200 Coe Avenue, Seaside
  - 225 Normandy Road, Seaside
  - 190 Seeno Street, Monterey
  - 251 Soledad Drive, Monterey

*Negotiating Parties: Daniel Callahan*  
*Under Negotiation: Terms and Conditions*

3. Conference with Labor Negotiator (Gov. Code section 54957.6)
  - a. *Agency Negotiators: Daniel Callahan*  
*Employee Organization: Unrepresented Employees*  
*Associate Superintendent, Director Support Services*  
*Director Personnel Services, Chief Business Officer,*  
*Director Special Education*
4. Public Employee Performance Evaluation (Gov. Code section 54957)  
*Superintendent of Schools*

- E. Reconvene Open Session** The Board reconvened at 8:10 p.m. to take the following action:
- F. Pledge of Allegiance** The Pledge of Allegiance to the Flag of the United States of America was led by Cindy Rothstein.
- G. Report Action Taken in Closed Session, if any** No reportable actions were taken in closed session.
- Clerk Vice-President Foss said President Lauterbach would communicate through teleconference. She added that Board Member LeBoeuf left the meeting at 8:15 p.m. due to illness, as did legal counsel Lou Lozano.
- H. Take Action on Items That Arose Since Posting of the Agenda and Approve Agenda (2/3 Vote Required if Any Item is Added to the Agenda)** No additional items were added since posting of the agenda.
- RESOLVED** that the agenda be approved.
- |       |                  |
|-------|------------------|
| MSC+  | Troutman, Eggers |
| AYES: | 6                |
| NOES: | 0                |
- It was the consensus of the Board that Item N#1 be moved up on the agenda.
- N. Action Items**
- \*1. Appoint New Student Board Members Clerk Vice-President Foss introduced and installed new student Board Members Tiffany Tyson and Samantha Grillo.
- RESOLVED** that Tiffany Olivio-Tyson be appointed as the student Board Member for Seaside High School and Samantha Grillo for Monterey High School for the first semester of the 2004-2005 school year.
- |       |                  |
|-------|------------------|
| MSC+  | Eggers, Troutman |
| AYES: | 6                |
| NOES: | 0                |
- It was the consensus of the Board that Item J be moved up on the agenda.
- J. Student Board Member Reports** Student Board Member Grillo gave an update on the activities occurring at Monterey High School including school elections, Green & Gold Day, student council meeting, and first dance. She said that Monterey High would celebrate teacher appreciation during the week of August 30<sup>th</sup> to September 3<sup>rd</sup>.
- Student Board Member Tyson described the various activities happening at Seaside High School. She reported on upcoming elections, fundraisers, pizza day, dances, and senior night. She said students are preparing for the SATs and ACTs.
- I. Certificates/ Presentations/ Recognitions**
1. 2004-2005 Enrollment, Staffing, and Transportation Superintendent Callahan provided a brief update on enrollment, staffing, and transportation. He said usually by the 8<sup>th</sup> day staffing, decisions are made which are announced to staff and parents for additions and/or reductions.

Chief Business Officer Jim Burnis provided an enrollment and staffing update and answered Board member questions. He said usually during the first month, there is minimal change and that the budget is based on the enrollment of the 5<sup>th</sup> month. Mr. Burnis said based on the figures, the District is about 4.5 teachers short.

In response to Board Member Eggers question regarding what the impact of 4.5 teachers would be on the budget, Chief Business Officer Burnis replied that the cost would be \$100,000 - \$150,000.

Mr. Burnis also provided an update on transportation and said it was too early to tell with only two weeks into the semester. He said that routes have been changed and Transportation is in the process of putting together routes for special education students. Instead of 50 special education students from the Monterey County Office of Education, the District received 110 students. In comparison to last year, Mr. Burnis said there were 145 hours of transportation a day, as opposed to 122.5 hours for this year. Hours for special education transportation last year indicated 55 hours per day; this year there were 90 per day.

Dr. Callahan said the increase in hours reflect the number of children who were brought back from the county.

In response to Clerk Vice-President Foss's question whether the Manzanita site population is separate from King or were they together in numbers, Dr. Callahan said when the decision was made in June to closed Manzanita School, the King staff was committed to maintain as many of their ongoing 7<sup>th</sup> and 8<sup>th</sup> graders who participated in America's Choice. He said parents were offered intradistrict transfers in order to remain at King, and because of this, enrollment increased to above 900 students. The decision was made to kindergarteners and first graders remain at Manzanita for the 2004/2005 school year. The following year, it would only be the kindergarteners at Manzanita, and then the following year all K-8 students at King.

Clerk Vice-President Foss asked how many K-1 students were enrolled at the Manzanita site and how students were enrolled at King. She asked if there was a plan to reduce the enrollment at King/Manzanita.

**K. Communications**

President Lauterbach, via teleconference, acknowledged letters received from the Chapman Foundation, nsurance, and concerned parents.

Board Member Troutman acknowledged correspondence received from the Declining Enrollment Coalition and Assemblyman John Laird.

President Lauterbach suggested that all representatives speak to employees.

Board Member Troutman asked that this topic be agendized.

Board Member Eggers acknowledged verbal communications from parents regarding transportation costs and said most of the parents were from Marina. He said that he asked the parents to express their concerns in writing.

Discussion continued regarding the possibility of agendizing the item.

Clerk Vice-President Foss said that she received a brochure on Marcus's Journey.

**L. Suggestions and Comments from Members and Officers of the Board**

Board member Eggers said he will not be able to attend some of the meetings in September and express a willingness to teleconference.

Clerk Vice-President Foss said that she was invited to a number of parent meetings.

Student Board member Sam Grillo said she was asked by her mother to bring up the subject of sports for the 6<sup>th</sup> graders at Bay View School. She said they don't have an opportunity to participate in extra curricular activities, unlike the 6<sup>th</sup> grade students who attend Colton School.

Clerk Vice-President Foss asked if the concern should be agendized for discussion.

Dr. Callahan acknowledged that there will be differences in configurations and programs at the two K-8 and the K-6 schools. He said some were dependent on grade configuration, some upon community support, and some upon physical capacity. He said an update can be provided in October once things stabilize.

**M. Suggestions and  
Comments From  
Visitors – Non-Agenda  
Matters**

Ewalker James, President of Citizens League for Progress, updated the Board on the Voter Education Center. He said he has made arrangements with the local high school principals to meet with the leadership and civics classes to explain the importance of voting and to encourage students who turn 18 years old by November 2 to register to vote.

Tammy Hunziker, Bay View School parent suggested that a priority list be made of items that could be restored as funding becomes available such as free busing and other programs. She reported that there are 60 sixth grades at Bay View School and that an intramural program was established during the lunch period.

Chris Meyer, Marina parent, spoke in behalf of Marina parents regarding the transportation issue. She spoke about loopholes in the busing program, and asked if the information provided to the District will be verified, e.g., number of children quoted and whether families are one-income families. She said it isn't fair when some children are allowed to ride on the bus for free while others are expected to pay based on income, and asked that it be more equitable.

Helen Rucker, Seaside resident, said she also received calls from Marina parents, and said it wasn't fair for the parents to be charged to bus their children to school. She referred to an article in the local newspaper and said she was disheartened to read that someone had been quoted as saying the District was offering the International School of Monterey a decrepit, old school in Seaside. Mrs. Rucker said Manzanita is the newest school in the District, and that the comment was mean spirited and hit the people in Seaside.

Barbara Dangerfield, Colton parent, said that good things are happening at Colton School. She said the classrooms have been painted, traffic flows smoothly, students and families walk to school, there is a successful PTA program, and the music program has been extended to 3<sup>rd</sup> graders due to PTA funding. Mrs. Dangerfield said the campus is diverse. She acknowledged the vision of the Facilities Utilization Committee in recommending a K-8 at Colton, and thanked the Board.

Judy Schmidt, former Monte Vista parent, concurred with Mrs. Dangerfield. She commended Principal Brenda Barcellos, Assistant Principal Jeff Uchida, and all the staff for the great work accomplished at Colton.

Bob Schafer, on behalf of Marina Community Partners, recognized the hard work of District administration in reconfiguring the schools, balancing the budget, and getting the schools open on time. He said Marina Community Partners presented a check for \$5,000 to the Education Foundation for MPUSD to use any way it saw fit to support MPUSD students.

Richard Grahlman, Education Foundation of MPUSD Chair, thanked Mr. Schafer and introduced his board members.

Kathy Buaya, Foothill School parent, spoke about the differences of the cities. She suggested that the principals, parents, and employees from each city meet to resolve some of the issues that were occurring (i.e., busing, middle school sports, etc.). She recommended that the Board consider looking at what is best for children while the District is unified.

Gary Wilmot, registered voter of MPUSD and member of the Facilities Utilization Committee, said he was happy to hear from some parents that things are going well with some of the recommendations made. He said that Colton will have competition from King School. Mr. Wilmot said the District is unified, and it is important to say that Marina students are not the only ones who were bused and it wasn't just because there isn't a high school in Marina. He said he was sure that many students were bused because of boundary changes and that it is unfair to say that Marina students didn't have to pay and not say the same for other students who were bused because of boundary changes. He recommended that the Board not address the issue of busing because busing is not a right. It is something that the District afforded parents. Mr. Wilmot said he expected the Board to focus on the future, and to focus on a high school for Marina.

## N. Action Items

### 2. Approve Board Member Appointment Process

Superintendent Callahan said that the Board was provided with a revised timeline and appointment process from the County Superintendent of Schools. He said the 60-day period expires September 18, 2004, and asked the Board to review the suggested recommendations. He reminded the Board that they are under a timeline to have an appointment concluded by September 18, 2004 or the County Superintendent will call for an election which would not occur until March 2005.

Board Member Eggers motioned and Board Member Noriega seconded to accept the administrative suggestion for a Board member appointment process and timeline.

Discussion was held regarding the application process. President Lauterbach made suggestions for the paper screening.

Board Member Troutman made suggested changes. She questioned the request for the number of years residing in the trustee area and whether the applicant has children in the District.

Gary Wilmot, MPUSD registered voter, suggested that the form be kept as simple as possible, get the minimal amount of information required to determine whether the applicant is eligible to apply, and then ask for qualifications in writing.

Helen Rucker, Seaside resident, said she liked the form the way it was written.

President Lauterbach concurred with Mr. Wilmot's idea of the applicant writing his/her qualifications.

Susan Woodward, MPUSD parent, agreed with Mr. Wilmot's idea for the intent for appointment. She said that there were key things that needed to be addressed such as criteria before going into the process. She said the requirements were not consistent across the documents, and that it was important to distribute the information to all schools. She said that in her past experience, it was odd to have the applications sent to the "boss."

Board Member Noriega said the Board asked the Superintendent to staff the process for them.

Mrs. Woodward said that she wasn't criticizing the Superintendent. She said that the applications should not have been directed to the Superintendent.

Board Member Eggers said in corporate America the applications would be directed to the chief executive officer of the corporation and not to a specific member of the board because that would show a bias to one member of the board over the rest of the board.

In response to President Lauterbach's question regarding Ms. Woodward's concern, Board Member Eggers explained that Mrs. Woodward's concern was that the Superintendent should not be the collector of the applications for presentation to the Board; that the applications should be given to an individual Board member and she suggested the Board President.

Board member Foss suggested that the applications be given to Personnel.

Board Member Eggers said the Superintendent is the Secretary of the Board and should receive all correspondence, including applications. He asked if the insinuation was that the Superintendent would not present the applications to the Board, and did the Board buy in to that insinuation.

Discussion continued regarding changes and what should be on the application. Board Member Eggers said that based on discussion, he would probably amend his motion.

Superintendent Callahan encouraged the Board to give consideration to significant dialogue. He said it would be in the best interest of the District for the Board to retain a certain number of questions to see how well the candidates listen and process. He also said that Board Member Eggers would have to amend his motion in order to accommodate suggestions made by Board Member Troutman. He suggested as an alternative, to approve the concept and have a subcommittee composed of Board members from each trustee area meet with him to "fine tune" the document. He said the only actual requirement is to be a registered voter of the Trustee Area.

Board member Foss said that she didn't feel that the Board members were in agreement. She had suggested changes but she also wanted to discuss what the Board was looking for and how to find the person. Her concern was if an appointment is made, the appointment could be challenged with the District forced to have an election. She agreed with Mr. Wilmot because the point is to avoid an election. She expressed concern about questions, which could be challenged, and the requirement to write a statement. Her feeling was to do it as close to the election process as possible. She felt that the criteria were more important than the details.

Board Member Eggers called for the question on the motion to accept the process.

**RESOLVED** that the motion be amended to accept the recommended appointment process and timeline except as modified, with the application period beginning August 24, 2004 instead of August 17, 2004; and

**BE IT FURTHER RESOLVED** that Board members volunteer to participate in a subcommittee to "iron out" details of the application form and any additional information being asked for by the applicants, and that it come to the Board on August 23, 2004.

MSC+	Eggers/Noriega
AYES:	6
NOES:	0

Board member Eggers summarized by saying that the timeline was approved but that the application period would begin August 24, 2004.

\*3. Approve Board/  
Audience Norms

Board member Foss recommended that this item be tabled until President Lauterbach's return.

President Lauterbach asked that the Board adopt the norms. She said that she presented the Audience and Board Norms at a previous meeting.

Board Member Troutman motioned and Board Member Eggers seconded that the Board/Audience Norms be adopted as presented.

Discussion was held regarding the document and recommended changes. There was also a lengthy discussion regarding the length of time for public comments. It was suggested that it be brought to the Board Policy Subcommittee for revision.

President Lauterbach said that she was only referring to the Board Norms and Audience Norms. The other attachments were for information only.

The motion was withdrawn by Board Member Troutman and seconded by Board member Eggers, and the item was tabled to the next meeting.

(President Lauterbach left at 10:15 p.m.)

**N. Consent Agenda**

1. Approval of Consent  
Agenda - *Strategy 1*

Board Member Troutman pulled Item #6 for discussion. She asked for clarification as to what would be approved.

**RESOLVED** that the Consent Agenda be approved with the exception of Item #6, Approve Classified Job Descriptions.

- \*1. Approve/Ratify Personnel Items
- \*2. Ratify Purchase Orders for July 1 through July 31, 2004
- \*3. Ratify Warrant Register for July 1 through July 31, 2004
- 4. Approve Gifts to the District

From	To/Purpose	Amount
Seaside American Legion Post	Seaside High School For the computer technology class	\$1,000
Seaside American Legion Auxiliary #591	Seaside High School For the computer technology class	\$1,000
Monterey Peninsula Avenue of Flags	Seaside High School For computer technology	\$1,000
Mr. & Mrs. Loomis	Seaside High School For computer technology	\$1,000

\*7. Approve Ratification of Change Orders 84-91 Related to Modernization Phase 1A General Construction (from \$7,445,879 to \$7,483,109)

MSC+ Eggers/Noriega  
 AYES: 5  
 NOES: 0

\*6. Approve Classified Job Descriptions

Personnel Services Director Robert Costa said that the job descriptions were brought up at the last meeting with no discussion held. As a result, it was brought back for Consent. He said as a Consent Item, the Board would approve the job descriptions and the salary ranges as well.

Anna Macaluso, California School Employees Association (CSEA) President, urged the Board to approve the motion because the reclassifications and salary range increases were well deserved.

Board Member Troutman expressed concern regarding other classified job descriptions that were not being considered.

Ms. Macaluso said it was a start and more will come and be presented to Personnel.

Classified Personnel Officer Meri Keiser said studies were conducted that showed that responsibilities changed, thus the reclassification.

Mr. Costa said that these positions were categorically funded and did not affect the General Fund budget.

Joann Lee, MPUSD employee, said she was a 25-year employee and that she had been working out of classification in the Infant Program for several years. She said one of the job descriptions being considered is hers. She said that she did a good job and that the District owed her the job.

**RESOLVED** that the classified job descriptions below be approved.

\*6. Approve Classified Job Descriptions

Proposed Job Description	Proposed Range	Current Range
Program Office Supervisor (former Secretary I)	34	25
Adult Day Services Program Assistant (former Instructional Assistant II)	20	18
Infant Development Program Intake Coordinator (former Special Education Assistant)	23	19
Program Leader (former Instructional Assistant I)	15	14A

MSC+ Eggers/Noriega  
AYES: 5  
NOES: 0

P. Reports  
*Strategy 1*

Due to the lateness of the hour, no reports were presented.

1. Committees/Conferences
2. Superintendent's Report  
*- Celebrating Successes*  
*"We need to celebrate successes."*
3. DLIFLC/POM/NPS Representative

- Q. Information** No action was taken due to the lateness of the meeting.
- \*1. Review Proposed Revisions to Board Policy 7400 – Facilities Use
  - \*2. Review Board Policy 5116.1 – Intradistrict Transfers
  - 3. Discuss Superintendent’s Search
- R. Board Member Request(s) for Information and/or Possible Future Agenda Items** There were no Board member requests for information and/or possible future agenda items.
- S. Board Self-Evaluation, as Applicable** There was no Board Self-Evaluation.
- T. Closed Session** There was no need for the Board to go back into closed session.
- U. Adjournment** The meeting adjourned at 10:37 p.m.

Respectfully submitted,

Daniel Callahan, Ph.D.  
Executive Secretary

DC/mg

^Defense Language Institute Foreign Language Center, Presidio of Monterey & Naval Postgraduate School  
+Motion/Second/Carried