

February 17, 2004

**A. Call to Order**

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:36 p.m. on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Lauterbach.

**Roll Call – Establishment of Quorum**

Board Members Present: Terri DeBono  
Robert Eggers (arrived at 5:38 p.m.)  
Resa Foss  
Regena Lauterbach  
Shanda LeBoeuf (arrived at 5:45 p.m.)  
Carlos E. Noriega  
Marjorie Troutman

Staff Members Present: Jim Burnis  
Daniel Callahan  
Robert Costa  
Shelby Garrison  
John Lamb

DLI/POM/NPS Representative Present: Ron Graddy

Student Board Members Present: Michael Leonard, Monterey HS  
Andrew Mahone, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

**Public Comments**

No public comments were made at this time.

**Closed Session**

The Board adjourned to closed session at 5:37 p.m. to discuss the following:

- Public Employee Performance Evaluation  
*Superintendent of Schools*

**Reconvene Open Session**

The Board reconvened at 7:05 p.m. to take the following action:

(Board member Eggers left the meeting at the conclusion of closed session due to illness.)

**B. Pledge of Allegiance**

The Pledge of Allegiance to the Flag of the United States of America was led by Personnel Services Director Robert Costa.

**C. Report Action Taken in Closed Session, if any**

No reportable actions were taken in closed session.

**D. Take Action to Items That Arose Since Posting of the Agenda and Approve Agenda (2/3 Vote Required if Any Item is Added to the Agenda)**

No additional items were added since posting of the agenda. It was the consensus of the Board that Item L-4, Approve Resolution #2003-2004-05: Resolution Supporting the Passage of Propositions 57 & 58 - The California Recovery Plan be pulled from the agenda.

**H. Student Board Member Reports**

Andrew Mahone reported on activities at Seaside High School including senior graduation activities, an after-prom activity, sports, and Week of Respect. Andrew also reported that he has been accepted to North Georgia College and State University and will be obtaining a degree in Marketing.

Michael Leonard reported on activities at Monterey High School including a homecoming rally, food fair, sports, and upcoming senior activities.

**I. Correspondence**

President Lauterbach acknowledged an e-mail from Steve Bloomer, correspondence from Charles Eldred, and an invitation to the Seaside High School sober grad event.

**J. Suggestions and Comments from Members and Officers of the Board**

Board member Noriega expressed appreciation for the input and feedback from the community regarding the state of the District, and thanked the community members who are serving on committees for the betterment of the District. He referred to the Strategic Plan that was developed by staff and community, and said what he might consider to be fair and equitable may not be the same definition for others. Board member Noriega said input is very important, and that all should come together and try to make "a silver lining out of this dark cloud."

Board member Foss reported on a meeting of Monterey parents and teachers geared to fund raising to keep schools open. She also reported on a community discussion on Marina Heights and acknowledged Seaside council members in the audience.

Board member Troutman referred to the Board Policy Subcommittee and the need for a replacement for Board member Eggers. She provided a suggested revision for the Board policy committee protocol.

Board member DeBono said there is a lot of information related to the budget cuts to consider, and felt that Board members should attend the Business Advisory Committee and Facilities Utilization Committee meetings and begin discussing possible solutions based on the information they've gathered. She favored ample time for discussion and did not want to have to make a decision over a weekend.

Board member Noriega suggested additional study sessions for open dialogue among Board members before voting.

Dr. Callahan said in November, the Board established a process for addressing budget cuts through the Business Advisory Committee and the Facilities Utilization Committee, and to bring back all of the criteria used to make their recommendations. He said the Board can choose to change the process if they wish, as there are no legal requirements to stay with the process they established. Dr. Callahan said he prepared tentative study session and special Board meeting dates between now and March 11 for Board consideration later on the agenda.

Board member Foss concurred with Board members DeBono and Noriega, and said there are some philosophical issues that have come up. She was not questioning the recommendations of the committees, and felt that philosophical issues could be done without addressing the specifics.

**Approve Agenda (2/3 Vote Required if Any Item is Added to the Agenda)**

President Lauterbach noted she asked for consensus on the agenda, but the Board did not approve the agenda. In response for rationale for pulling item L-4, Approve Resolution #2003/04-05: Resolution Supporting the Passage of Propositions 57 & 58 - The California Recovery Plan, from the agenda, Board member Foss felt the Board needed more information, and she was not sure it is in accordance with Board policy. There was no recommended date to place the item back on the agenda for Action.

**RESOLVED** that the agenda be approved with the exception of item L-4, Approve Resolution #2003/04-05: Resolution Supporting the Passage of Propositions 57 & 58 - The California Recovery Plan; and

**BE IT FURTHER RESOLVED** that Item N-4, Progress Report on the Implementation of America's Choice Curriculum Design, be moved up on the agenda after Action Items.

MSC	Troutman, LeBoeuf
AYES:	5
NOES:	1 (Noriega)

**K. Suggestions and  
Comments From Visitors -  
Non-Agenda Matters**

Charles Eldred, representing parents and interested citizens who feel they haven't been heard or represented by the subcommittees studying the budget crisis, said the limited time frame to address the crisis is problematic and felt the subcommittees are working with incomplete, inaccurate, and biased information. He said the group would like an opportunity to raise enough funds to forestall possible school closures for one year and to develop their own scenarios. He asked the Board to address the issue during the meeting or convene a special session and respond back to the group by the end of the week. A copy of his comments was provided to Board members.

Liz Reisenbichler, Foothill School parent, reviewed points that Foothill parents believe should be considered when making future decisions regarding budget and possible school closures. She said the group can meet with Board members or their concerns can be agendized at a future meeting. A copy of her comments was provided to Board members.

Francine Stewart, Monterey Bay Teachers Association (MBTA) President, referred to a document circulating in the District, "What has Dr. Callahan done for us," and said it did not come from the MBTA office or any MBTA committees. She apologized to the Board, administration, and employees and said she will be writing a letter to all employees regarding the matter.

Tom Mancini, Seaside City Council member, offered suggestions on how to expedite Board meetings and noted that the change orders on the agenda are considered routine and administrative, and should have been agendized under Consent. Council member Mancini said if the Board spent more time conducting policy and school business instead of micromanaging, the meetings would be shorter. He referred to the discussion on open house scheduling at the last meeting and said scheduling is an administrative action that should be handled by staff.

Helen Rucker, Seaside resident, reminded everyone that February is Black History Month and shared upcoming activities in the community. She paid tribute to retired custodian and local activist Lee Toler for his work in the community and announced a celebration of life will be held on February 21, 11:00 a.m., at the Monterey Peninsula College Theater.

Linda Murphy, Highland School teacher, reported that the school was presented with \$3,500 from the Republican Women and acknowledged Dr. Callahan and Board member Noriega for attending the presentation. She said the money will be used to purchase books for the classroom and equipment.

Carol Saxton, California School Employees Association (CSEA) Vice-President, said there is no reason why one school should be pit against the other. She hoped when all is over, the Board will dedicate themselves to making the learning environment for every student in all schools a positive one.

Debra Gramespacher, Seaside resident, expressed support for Highland School, and said the quality of education her son received is commendable, and is as good as schools received in Monterey schools. Mrs. Gramespacher said she found it discerning to hear parents saying they will not send their children to a school in Seaside, and noted that her son is a high achiever and that English is his second language.

## L. Action Items

1. Approve Asset Capitalization Policy

**RESOLVED** that the Board approve the Asset Capitalization Policy as presented.

MSC Troutman, Noriega  
AYES: 5 (Board member LeBoeuf was not present during the vote.)

(The student Board members left the meeting at 7:55 p.m.)

2. Accept Annual Audit - Fiscal Year 2002-2003

Steve Wescoatt, representing the firm of Perry-Smith, LLP, Certified Public Accountants, presented the audit and clarified questions from Board members regarding the audit findings and recommendations.

**RESOLVED** that the annual audit, as conducted by the firm of Perry-Smith, for fiscal year July 1, 2002, to June 30, 2003, be accepted and forwarded to the County Office and State.

MSC Noriega, Foss  
AYES: 6  
NOES:

3. Cast Vote for California School Boards Association (CSBA) Delegate Assembly Representative, Subregion 9-B

**RESOLVED** that the Board cast its vote for Carlos E. Noriega to fill the vacancy on the CSBA Delegate Assembly, Subregion 9-B.

MSC LeBoeuf, Troutman  
AYES: 6

4. Approve Resolution #2003/04-05: Resolution Supporting the Passage of Propositions 57 & 58 - The California Recovery Plan

This item was tabled by the Board.

5. Approve Action Items L-5 through L-12

Board member Noriega motioned and Board member Troutman seconded to accept Action Items L-5 through L-12 as recommended by staff.

Mrs. Rucker said she had no objection to the voting, but reminded that every monetary item must be taken seriously.

Board member Foss said change orders were originally under Consent, but later placed under Action for those reasons. She had no objection and said staff has been tracking the amount of changes from the original bid.

Board member Troutman preferred keeping change orders as Action items.

Board member Noriega said he is on record that he asks questions. He was comfortable in proposing the motion, and felt the Board needs to give credibility and trust to the Business Office.

Mrs. Gramespacher suggested it would be prudent to have documents that cover each contract, the amount, and the percentage over the bid by contractor and by site.

Jim Burnis, Chief Business Officer, said the majority of change orders are roofing issues related to the discovery of dry rot and termites. He said the Board annotation includes a running total by site as well as rationale for the change order.

**RESOLVED** that the following Action Items L-5 through L-12 be accepted as recommended by staff:

L-5 Resolution 2003/04-6: Acknowledging Circumstances for Re-Roofing Bid Package R06 (Modernization) Exceeding Ten Percent (10%) Over Bid is in Favor of the Public Interest

L-6 Resolution 2003/04-7: Resolution Acknowledging Circumstances for General Construction Abatement (Modernization Phase 1A) Exceeding Ten Percent (10%) Over Bid is in Favor of the Public Interest

L-7 Ratification of Change Orders 39-47 for Modernization Phase 1A General Construction increasing the contract amount from \$6,606,545 to \$6,961,098

L-8 Ratification of Change Orders 1-2 for Modernization Phase 1B (Bid Package 1) General Construction increasing the contract amount from \$2,405,259 to \$2,408,017

L-9 Ratification of Change Orders 2-5 for Re-Roofing Modernization Bid Package R01 to increase Waterproofing Associates' contract amount from \$956,642 to \$977,362.85

L-10 Ratification of Change Order 1-3 for Re-Roofing Modernization Bid Package R03 to ALCAL Roofing & Insulation increasing the contract amount from \$1,293,774 to \$1,353,945.38

L-11 Ratification of Change Orders 1-5 for Re-Roofing Modernization Bid Package R06 increasing the contract amount from \$924,512 to \$1,046,335.75

L-12 Ratification of Change Orders 5-9 for General Construction Abatement Phase 1A increasing the contract amount from \$179,404 to \$201,369

MSC Noriega, Troutman  
AYES: 6

13. Approve Expenditure for Superintendent's Office for Office Supplies

Dr. Callahan said this item was placed on the agenda because of previous Board meeting action taken to freeze the Board's and Superintendent's budget. The request is for office supplies to meet the Board's and Superintendent's operating needs for the District.

**RESOLVED** that the Palace Art & Office Supply open blanket order for \$1,000 for Board and office supplies be approved.

MSC LeBoeuf, Noriega  
AYES: 5 (Board member DeBono was not present during the vote)

14. Approve the Submission and Implementation of a Hewlett Packard Technology for Teaching Grant Initiative for Highland Elementary School and Los Arboles Middle School (\$60,000)

**RESOLVED** that the submission and implementation of a Hewlett Packard Technology for Teaching Grant Initiative for Highland Elementary School and Los Arboles Middle School be approved.

MSC LeBoeuf, Foss  
AYES: 5 (Board Member DeBono was not present during the vote)

15. Approve the Submission and Implementation of a School Community Policing Partnership Grant for Seaside Schools (\$325,000)

**RESOLVED** that the submission and implementation of a School Community Policing Partnership Grant for Seaside Schools be approved.

MSC Foss, Noriega  
AYES: 6

**O. Information**

1. Receive Single Plan for Student Achievement
  - Manzanita School
  - Fitch Middle School

The principals of Manzanita School and Fitch Middle School reviewed their Single Plan for Student Achievement and clarified questions from Board members. Areas highlighted included a review of their school goals and a plan of actions to be taken to raise the academic performance of students and improve the school's education program. A copy of their plans was provided for review

**N. Reports**

4. Progress Report on the Implementation of America's Choice Curriculum Design

It was the consensus of the Board to move Item N-4, Progress Report on the Implementation of America's Choice Curriculum Design, up on the agenda.

On June 16, 2003, the Board approved the implementation of America's Choice Curriculum Design Program for Manzanita School and King Middle School. It was also agreed upon to share a mid-year progress report with the Board. Staffs from both schools presented significant changes that have occurred through the professional development model, provided an analysis of student work and progress, provided teacher statements regarding the benefits and challenges, and ongoing and future efforts.

(Board member LeBoeuf left the meeting at 10:05 p.m.)

**M. Consent Agenda**

Approval of Consent Agenda

**RESOLVED** that the Consent Agenda be approved as submitted.

1. Approve Minutes

February 9, 2004, Regular Board Meeting

2. Approve/Ratify Personnel Items
3. Ratify Purchase Orders for January 1 through January 31, 2004
4. Ratify Warrant Register for January 1 through January 31, 2004
5. Approve Gifts to the District

From	To/Purpose	Amount
Colton Middle School PTA	Colton Middle School Instructional supplies & library program	\$5,500.00
The Bakewell Company	Fitch Middle School 8 <sup>th</sup> grade dance & graduation	\$1,000.00
Fitch Middle School PTSA	Fitch Middle School Musical instruments for music program	\$1,620.00
Wells Fargo Foundation	King Middle School Instructional supplies	\$1,000.00
Macy's	King Middle School Instructional supplies	\$458.81
AT&T Pebble Beach National Pro-Am Youth Fund	Seaside High School Field trips	\$5,000.00

6. Approve Single Plan for Student Achievement
  - Colton Middle School
7. Approve the Submission and Implementation of the California 21<sup>st</sup> Century Community Learning Centers Program Grant for Los Arboles Middle School and Ord Terrace Elementary School, Health Services (NTE \$215,000 per year - 5 one-year grant awards)

MSC                    Noriega, Troutman  
 AYES:                5

## N. Reports

1. Committees/Conferences Board member Troutman reported that the Facilities Utilization Subcommittee will be meeting on Tuesday at 2:30 p.m., in the District Office.
2. Superintendent's Report Dr. Callahan shared successes at Bay View, Highland, and Olson schools.
3. DLIFLC/POM/NPS Representative Mr. Graddy reported that the military families are concerned about the District's budget issues and are looking at a possible military K-8 school or a military charter school. He said the impact aid money is still a big concern. In response to Dr. Callahan's comment about special education and that one-third of the preschool age and one-half of the autistic students are military dependents, Mr. Graddy said the children in the 3-6 age group are identified early because of military family medical care and child care. He noted the Defense Language Institute and Naval Postgraduate School students are selected and are aware of what they are entitled to. He reported on the mayor's program, and said he and liaison Cindy Rothstein have been attending mayor's meetings and keeping military families apprised of possible District scenarios and proposals for the military community as a result of the outcome.

## O. Information

2. Review Submission and Implementation of the Comprehensive School Reform Demonstration Grant by King Middle School (\$134,000) Support Services Director Shelby Garrison reviewed King Middle School's request to submit and implement a Comprehensive School Reform Demonstration Grant and clarified questions from Board members. It was the consensus of the Board to bring the item back for action at the next meeting.
3. Discuss Agenda Format re: Strategic Plan Strategies At the last meeting, there was discussion regarding the Board agenda and the format for the placement of the Strategic Plan Strategies. The item was brought back to the Board for further discussion. Although Board members provided their input, there was no recommended action.

## P. Suggestions and Comments from Members and Officers of the Board and Board Member Request(s) for Information and/or Possible Future Agenda Items

Board member DeBono requested that the "Inside MPUSD" television show be agendaized for action at a future meeting to determine whether it should go forward on Access Monterey Peninsula. (consensus)

Board member Noriega requested a discussion whether to move change orders back to the Consent section of the agenda. (consensus)

In response to Board member Noriega's questions regarding follow-up on the recommendations of the audit report, Mr. Burnis said the District will be reporting to the County.

In response to Board member Noriega's request for a progress report on schools under the Intermediate Intervention/Underperforming Schools Program (II/USP), Dr. Callahan said staff will provide a report when the District receives the similar schools data from the State.

It was the consensus of the Board that the presentation on public employee housing be deferred until the Board takes action on the budget and facilities recommendations.

Dr. Callahan reviewed the agenda for the February 23 Peninsula Governance Collaborative.

The following dates were set for special Board meetings and study sessions: February 25; March 3, 4, 8, and 10.

There was brief discussion regarding Mr. Eldred's proposal to fund raise and develop scenarios which would limit school closures in 2004-2005.

In response to a comment about the assumption of teacher retirements and teachers leaving the District and the need to address the March 15 deadline for certificated layoffs, Dr. Callahan said if the Board chooses to eliminate the Class Size Reduction program, it will increase the need for layoffs. He said classified employees have expressed concern if the Board doesn't address the March 15 deadline, the cuts will be on them.

It was the consensus of the Board that Mr. Eldred's proposal be agendized for action at the February 23 special Board meeting.

Board member Foss requested a list of programs at each school. (consensus – Board letter)

Board member Foss requested a one sheet budget showing the state of the budget if it were to go down to a 1.5% reserve. (consensus)

Board member Troutman requested that action be taken to appoint a replacement for Board member Eggers on the Board Policy Subcommittee. (agendized for next policy meeting)

**Q. Closed Session**

There was no need for the Board to go back into closed session.

**R. Adjournment**

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Daniel Callahan, Ph.D.  
Executive Secretary

DC/jif

^Defense Language Institute Foreign Language Center, Presidio of Monterey & Naval Postgraduate School

+Motion/Second/Carried