

December 15, 2003

**CALL TO ORDER**

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:35 p.m. on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Lauterbach.

**ROLL CALL –  
ESTABLISHMENT OF  
QUORUM**

Board Members Present: Terri DeBono  
Robert Eggers  
Resa Foss  
Regena Lauterbach  
Shanda LeBoeuf (arrived at 5:42 p.m.)  
Marjorie Troutman

Board Member Absent: Carlos Noriega

Staff Members Present: Jim Burnis  
Daniel Callahan  
Robert Costa  
Shelby Garrison  
John Lamb

DLI/POM/NPS Representative Present: Ron Graddy

Student Board Members Present: Carmelo Tringali, Monterey HS  
Valine Moreno, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

**PUBLIC COMMENTS**

No public comments were made at this time.

**CLOSED SESSION**

The Board adjourned to closed session at 5:36 p.m. to discuss the following:

- Student Issues  
*Consider Expulsion Case #03/04-9*
- Public Employee Discipline/Dismissal/Release
- Conference with Labor Negotiator
  - a. Agency Negotiator: Robert Costa*
  - Employee Organization: Monterey Bay Teachers Association*
- Public Employee Performance Evaluation  
*Superintendent of Schools*

**RECONVENE OPEN SESSION**

The Board reconvened at 6:48 p.m. to take the following action:

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by President Lauterbach.

**REPORT ACTION TAKEN IN  
CLOSED SESSION, if any**

No reportable actions were taken in closed session.

**TAKE ACTION TO ITEMS  
THAT AROSE SINCE  
POSTING OF THE AGENDA**

No additional items were added to the agenda.

**PUBLIC HEARING**

Public Hearing Regarding the Adult Education Innovation Alternative Instructional Delivery Program -- Waiver Request

The public hearing to request that Monterey Adult School be granted approval to exceed the 5% Block Entitlement for their Innovation and Alternative Instructional Delivery Program was opened at 6:50 p.m. The Monterey Adult School is seeking a waiver to use 7% of the Block Entitlement.

No public comments were made.

The public hearing closed at 6:51 p.m.

**STUDENT BOARD MEMBER REPORTS**

There were no student Board member reports at this time.

The following people in the audience were acknowledged by President Lauterbach: City of Seaside Mayor Jerry Smith and Mayor Pro Tem Steve Bloomer; and retired MPUSD Regional Occupational Program (ROP) Coordinator Pete Krasa.

**CERTIFICATES/ RECOGNITIONS/ PRESENTATIONS**

Commend and Recognize Mrs. Nancy Skager, Recipient of the California State Nurses Organization, Bay Coast School Nurse of the Year Award

Nancy Skager was commended and recognized as recipient of the California State Nurses Organization, Bay Coast School Nurse of the Year Award, and presented with a certificate of recognition.

**CORRESPONDENCE**

Ms. Troutman acknowledged letters from adult school teachers.

Ms. Foss reported on her visitation to Marina and Seaside schools.

**STUDENT BOARD MEMBER REPORTS**

(Student Board members Valine Moreno and Carmelo Tringali arrived at 6:55 p.m. and 7:01 p.m., respectively.)

Valine reported on activities at Seaside High School including finals, minimum days, senior panoramic pictures, slam poetry at Morgan's café, senior class toy drive, winter ball, and the basketball team.

Carmelo reported on activities at Monterey High School including a blood drive, canned food drive, clothing drive, junior class toy drive, senior leadership class participation in the Monterey County Aids Project, and the winter ball. Carmelo thanked the Board for the opportunity and experience to serve as student Board member.

**SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD**

Ms. DeBono reported on the board member orientation that she attended at the California School Boards Association (CSBA) Annual Conference in San Diego.

Mr. Eggers reported that he was a speaker at his daughter's Seaside High School Civics class and spoke about what it is to be a Board member, policies and procedures, and the "D" policy.

Ms. Troutman referred to the District's responses to the Blue Ribbon Committee Recommendations, thanked staff for their work, and spoke about closure on the issue.

President Lauterbach referred to the 6:30 p.m. open session, thanked everyone for coming earlier, and encouraged public input on the new time. She thanked Associate Superintendent John Lamb for the "D" policy meeting notes.

**SUGGESTIONS AND COMMENTS FROM VISITORS – NON-AGENDA MATTERS**

Outgoing California School Employees Association (CSEA) President Beth Costanza reported on the election results and said she appreciated working with the Board and Cabinet during her tenure.

Janice Acosta, CSEA Executive Board Member, welcomed incoming CSEA President Anna Macaluso and expressed appreciation for Beth Costanza's seven years of hard work as CSEA President.

Ewalker James, Citizens League for Progress President, referred to the "D" policy and said he has been referring calls from Seaside residents to Mr. Lamb and/or Dr. Callahan. Mr. James said he will contact Mr. Lamb for the pros and cons of the policy as it relates to the District.

Francine Stewart, Monterey Bay Teachers Association (MBTA) President, said she enjoyed working with outgoing CSEA President Beth Costanza and welcomed incoming CSEA President Anna Macaluso. She referred to letters from adult school teachers that were acknowledged by Ms. Troutman earlier in the meeting and said the issue is being addressed by the District and MBTA in a collaborative manner. She spoke about Support Teachers lapel pins and distributed pins to Board members and administrative staff.

Helen Rucker, Seaside resident, expressed support for a 6:30 p.m. starting time for Board meetings so attendees can go home earlier.

Carol Saxton, District employee and CSEA Vice-President, recognized Beth Costanza and Nancy Skager for their contributions to the District and stressed the importance of supporting one another.

## STUDENT ISSUES

Consider Expulsion Case #03/04-9

**RESOLVED** that the student in Expulsion Case #03/04-9 be expelled from schools in the Monterey Peninsula Unified School District through June 30, 2004; and

**BE IT FURTHER RESOLVED** that the expulsion be suspended in accordance to the stipulations set forth by the Board of Education.

MSC\* Troutman, Eggers  
AYES: 6

## ACTION ITEMS

It was the consensus of the Board to move Items L-3 (Approve Resolution of Appreciation for Student Board Members) and L-7 (Approve Joint Use Cooperative Agreement.....for the New Seaside Library) up on the agenda.

Approve Resolutions of Appreciation for Student Board Members

**RESOLVED** that the Resolutions of Appreciation for Student Board Members Valine Moreno and Carmelo Tringali be approved.

MSC LeBoeuf, Eggers  
AYES: 6

(Valine and Carmelo left the meeting at 7:25 p.m.)

Approve the Joint Use Cooperative Agreement Between the Monterey Peninsula Unified School District and the County of Monterey County Library for the New Seaside Library

**RESOLVED** that the Joint Use Cooperative Agreement Between the Monterey Peninsula Unified School District and the County of Monterey County Library for the new Seaside library be approved.

MSC Foss, Troutman  
AYES: 6

Approve Certification of First Interim Report

Chief Business Officer Jim Burnis highlighted the General Fund Sections of the Interim Report and assumptions, and clarified questions from Board members:

- The District is operating about \$200,000 in the red on an annual basis.
- \$2.4 million is for economic uncertainties (3% reserve that is required by law).
- \$41,000 is the appropriation for contingencies (Budget guideline is 1% reserve for appropriation of contingencies - \$800,000).
- There was a loss of attendance (approximately 600) on December 12 due to a statewide boycott in response to the repeal of a law that would have allowed undocumented immigrants to get drivers licenses (\$18,000).

- Most of the counties are expecting school districts to predict no increase in revenue.
- For the 2004-2005 year, the District Board will be required to cut at least \$2.2 million in order to afford a minimum of 3% Reserve for Economic Uncertainties.

In response to President Lauterbach's request for a budget study session, Mr. Burnis said an orientation/review workshop for new/current members of the expanded Business Advisory Committee will be held on December 17 on subject matters discussed the last six months to include transportation, special education, workers compensation, categorical programs, and other big ticket items. He said the workshop is open to the public.

Dr. Callahan suggested that the Business Advisory Committee meetings be posted as a budget study session so all Board members can attend and participate in the conversation.

It was the consensus that a budget study session be set, date to be determined, and that the Business Advisory Committee meetings be posted as a budget study sessions.

MBTA President Francine Stewart said there are two items not accounted for: (1) Phase II of the Stipulated Judgment to be implemented July 1 (\$500,000) and (2) the increase of health and welfare premiums.

Incoming CSEA President Anna Macaluso concurred with the increase of health and welfare premiums, and urged the Board to reconsider the impact on employees, in particular, classified employees.

**RESOLVED** that the Certification of the First Interim Report be approved.

MSC DeBono, LeBoeuf  
 AYES: 6

Nominate Board Representative to the Health & Welfare Trust Committee

Ms. Troutman suggested that this item be tabled to the next meeting due to Mr. Noriega's absence.

Ms. Foss indicated that Mr. Noriega expressed an interest in continuing to serve on the committee.

It was the consensus of the Board to table the item to the next regular Board meeting.

Award Bid for Alterations and Modernization Projects at Various Sites - Phase 1B (Bid Package #1)

**RESOLVED** that the administration be authorized to award the bid for alterations and modernization projects known as Phase 1B at Manzanita, Ord Terrace, and Highland elementary schools and Fitch Middle School to Valhalla Builders.

MSC Eggers, LeBoeuf  
 AYES: 6

Approve Ratification of Change Order 1 for Re-Roofing Project (Modernization) at Crumpton School for Bid Package 5

**RESOLVED** that Change Order 1 for Re-Roofing Project (Modernization) at Crumpton School increasing the contract amount from \$895,000 to \$920,150.11 be ratified.

MSC Eggers, Troutman  
 AYES: 6

Approve Adult Education Innovation and Alternative Instructional Delivery Program Waiver Request

**RESOLVED** that the request for a 2% waiver for the 2002-2003 and 2003-2004 school years for the Adult Education Innovation and Alternative Instructional Delivery Program be approved.

MSC Foss, Troutman  
 AYES: 6

**CONSENT AGENDA**

Approval of Consent Agenda

In response to Ms. Troutman’s question regarding the December 1, 2003, minutes and Mr. Noriega’s nomination to the Delegate Assembly (page 3), Dr. Callahan said staff will check the tapes for accuracy.

There was a question regarding the guidelines for out-of-state field trips and submission to the Board for approval six months in advance. Dr. Callahan said he will meet with the principals and re-emphasize that any out-of-state field trips should have Board approval six months in advance before any fundraising can occur, and that it will be the principal's responsibility to inform their staff.

**RESOLVED** that the Consent Agenda be approved as submitted.

1. Approve Minutes

December 1, 2003, Organizational Minutes

2. Approve/Ratify Personnel Items

3. Ratify Purchase Orders for November 1 through November 30, 2003

4. Ratify Warrant Register for November 1 through November 30, 2003

5. Approve Gifts to the District

From	To/Purpose	Amount
Foothill School Parents	Foothill School For field trips and supplies	\$251.21
University of Wisconsin	Ord Terrace School For instructional supplies	\$500.00
McGraw-Hill Companies	Colton Middle School For instructional supplies	\$500.00
AT&T Pebble Beach National Pro-Am Youth Fund	Monterey High School For a computer and digital camera for the Galleon newspaper class	\$5,000.00
AT&T Pebble Beach National Pro-Am Youth Fund	Monterey High School For uniforms for the girls' baseball program	\$1,500.00
Community Foundation for Monterey County	Health Services For literacy coach for the Under the Big Top Program	\$8,000.00
A-1 Stripping	Maintenance Department Miscellaneous materials & equipment for stripping	\$832.00 (est value)
Jean W. Morrell	Regional Occupational Program 1998 Dodge pickup truck for the Automotive Technology class (non-operational)	(unknown value)

6. Approve Single Plan for Student Achievement

- Del Rey Woods School
- Monte Vista School

7. Approve Partnership-in-Education (PIE) Between MPUSD, the Presidio of Monterey, Defense Language Institute Foreign Language Center, and the Naval Postgraduate School

8. Accept Enhancing Education Through Technology (EETT) Formula Grant (\$65,081)

9. Accept the General Endowment Grant from the Community Foundation for Monterey County - Health Services (\$8,000)

10. Approve the Preparaton and Submission of the 2003-2004 Application for Funding Categorical Aid Programs, Part II (\$5,388,339)

11. Approve Out-of-State Trip, National Student Seminar on Ocean Issues, Washington, D.C., January 13-16, 2004, Monterey High School

MSC                    LeBoeuf, Foss  
AYES:                5  
NOES:                1 (Lauterbach)

It was the consensus of the Board to move Item O-3, Review Single Plans for Student Achievement, up on the agenda after the recess.

**RECESS**

A recess was taken at 9:00 p.m. and the meeting reconvened at 9:08 p.m. to take the following action:

(Mr. Eggers left the meeting during the recess).

Review Single Plans for Student Achievement

- Marshall School
- Ord Terrace School

Principals from Marshall and Ord Terrace elementary schools reviewed their Single Plans for Student Achievement at this time, and clarified questions from Board members. Areas highlighted included a review of their school goals and a plan of actions to be taken to raise the academic performance of students and improve the school's education program. Mission statements, school profiles, and key components of their plans were also shared. Copies of the respective single plans were provided for review, and the item agendaized for the next meeting under Consent.

**REPORTS**

Superintendent's Report

Dr. Callahan reported on the California School Boards Association Annual Conference in San Diego and a session on empowering the Board with the strategic plan. He said he was invited, through partnership with California State University Monterey Bay, to a small, high level meeting to discuss change specifications for the next electronic device for K-12 education that would conceptually replace books. He said it would tie into the Institutional Network (I-NET), allow connectivity throughout the District, and tie into the university's wireless ecology project. Dr. Callahan reported the \$12.3 billion school bond remains on the March ballot and distributed a School Services Fiscal Report on where California stands with the rest of the country. Dr. Callahan referred to the next Peninsula Governance Collaborative that is set for February 9 and said Monterey City Manager Fred Meurer is unavailable to present an overview of the Base Realignment and Closure (BRAC) process. After a brief discussion, it was the consensus that the meeting be rescheduled to February 23 and that the Collaborative be informed. Dr. Callahan shared successes at La Mesa, Olson, Highland, and Ord Terrace elementary schools.

DLIFLC/POM/NPS Representative

Mr. Graddy and Army school liaison Cindy Rothstein thanked the Board for approving the Partnership-in-Education program and spoke about the memorandum of understanding. He referred to the December 8 special Board meeting that focused on employee housing and said good ideas came out of the discussion and that he foresees good things happening.

Del Monte School Soundproofing Program Status Report

On May 15, 2001, the Board entered into an agreement with the Board of the Monterey Peninsula Airport District to provide services to address noise impacts from the operation of the airport near Del Monte School. Michael Collins, representing Jones Payne Architects and Planners, presented the scope and status of the Del Monte School Soundproofing Project and clarified questions from Board members. Former Regional Occupational Program (ROP) Coordinator Pete Krasa oversaw this project and was instrumental in ensuring that funding was provided for soundproofing improvements. The proposed construction work will commence in January.

**INFORMATION**

Review Board Policy 1420 - Internal Board Policy, Conduct of Meetings

Due to the lateness of the hour, this item was tabled to the next meeting.

Review the Revision and Submission of a District Library Media Plan, 2003-2006

The California State Legislature has allotted funding for library resources in the State budget. In order to receive the funding, the District is required to develop a Library Plan for approval by the Board on/before January 14, 2004. The state allocation will be approximately \$1.41 per student, based on second month enrollment. MPUSD will receive approximately \$16,578. Support Services Director Shelby Garrison reviewed the District Library Media Plan, clarified questions from Board members, and said the item will come back for Consent at the next meeting.

Review Proposal to Hire a Teacher on Special Assignment for Assessment

Dr. Callahan said the intent of the Teacher on Special Assignment (TOSA) is to assist with assessment and better align the curriculum and instructional program. While assessment has been under the Support Services Director, it was recognized that the position has become untenable and the amount of assessment work has increased. He said the proposal is to recognize that it is, in part, to better serve the teachers so they can use the data to inform their students and begin to design a districtwide assessment to ensure each student is achieving at standards. It would also free the Director to focus on career pathways, small schools redesign, and community and grant development to build the District's capacity to work on a variety of grants, community partnerships, and collaborations. Personnel Services Director Robert Costa, Support Services Director Shelby Garrison, and Associate Superintendent John Lamb provided input in support of the position and a history of the evolution of the position over the past ten years as a result of downsizing. Mr. Lamb said the reality today is that with the major state assessments that are high stakes, as well as the assessments that come with all the special programs, there is inadequate staff to do assessment the way it should be done. Mr. Lamb said other districts have gone to TOSAs, who usually work with the curriculum person, so assessment can be carried forth to provide support to schools. He said the Pulliam Group Instructional Data Management System has been put into place, but the system will not meet all mandates. He said the TOSA position was designed by looking at other district models so, collectively, the District would be able to provide better support to schools.

Ms. Troutman said she didn't object to the new position, but felt that the Director II Support Services job description needed to be re-written. She objected to the idea of giving an administrative responsibility to a teacher and that it was the principle of the matter. She acknowledged the lack of administrative time and couldn't think of a solution for handling assessments, but said the Board needs to look at the position more carefully and think of alternatives. She felt the issue should be brought back to the Board for further discussion.

Ms. DeBono expressed concern about prior cuts and the addition of a teacher to help administration. She asked why the teacher isn't put into the classroom. She objected to the new position and said it comes down to perception, it won't go over well with the public, and is inappropriate.

Ms. Foss said she didn't have a problem with a teacher doing the assignment; she said she had a problem with an administrative position being called a teacher position. She said if there are Title 5 funds for innovative programs, she could think of other programs to fund.

Mrs. LeBoeuf concurred with Ms. DeBono and said the TOSA could be perceived as an administrator. She said the position is necessary for assessment purposes, but felt there is a need to figure out another way to address assessment.

Dr. Callahan said the job description could be re-written if the TOSA position is approved and that it is a common practice in larger districts that have the need. It is not to help administrators, but to serve teachers to bring greater expertise than an administrator, and that it is a limited assignment. He said most peer teacher programs are more successful and funding will come from Title 5 (Innovative Programs), not the General Fund. Dr. Callahan said staff will address the concerns raised by Board members and identify what other duties Cabinet members will have to let go to meet the State imperative mandates.

Identify Fall 2009 as Tentative Date for Opening a New Marina High School

Ms. DeBono asked if it is realistic to identify a tentative date for the opening of a new Marina high school.

Ms. Troutman said it would not necessarily open on that date, but there is a need to put it through the Facilities Committee, present a financial and demographic report, and bring it to the Board for discussion.

Ms. Foss concurred with Ms. Troutman and said there is no land, no money for a new high school, or plans for a bond. She said the Board could say, in concept, as the population increases there will be a need for a high school facility in Marina.

President Lauterbach expressed concern about misinformation, has received calls from the public, and asked for Board direction.

Ms. DeBono said a public statement should be made.

Ms. Troutman said if a statement were to be made, would it be transmitted to public media or should facilities and budget planning be initiated?

Ms. Foss noted the two Marina Board representatives were not present for their input on the matter.

Blue Ribbon Committee Response

President Lauterbach said the Blue Ribbon Committee responses were included in the Board packet, and it was the consensus to table the item.

Discuss Board Meetings

- Parliamentary
- Starting Time

There was brief discussion regarding the starting time of open session. The consensus was a 6:30 p.m. starting time. President Lauterbach said the agendas are packed. Dr. Callahan said current practice is placing an item on the agenda if one single Board member wants an item agendaized. He suggested Board consensus or if a single Board member requests that an item be placed on the agenda, it can be communicated to the Board President, and the decision made by the Board President and Superintendent. With respect to the Consent Agenda, Dr. Callahan said some of the questions can be answered in advance by staff members.

Status of Monterey Peninsula College Current Partnerships

It was the consensus that this item be addressed in the next Board letter.

**SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEMS**

- Transportation and a status report on America's Choice (Foss)
- Information on premium payments by other employees and school districts as it relates to the Health & Welfare fund. What premiums are out-of-pocket throughout the county? (Troutman)
- Information on the Pulliam Group (Foss)

**ADJOURNMENT**

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Daniel Callahan, Ph.D.  
Executive Secretary

DC/jif  
\*MSC-Motion/Second/Carried