

Monterey Peninsula Unified School District  
Minutes  
Organizational Meeting & Regular Board  
Meeting

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December 1, 2003

**CALL TO ORDER**

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:35 p.m. on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

**ROLL CALL –  
ESTABLISHMENT OF  
QUORUM**

Board Members Present: Terri DeBono  
Robert Eggers (arrived at 5:45 p.m.)  
Resa Foss  
Regena Lauterbach  
Shanda LeBoeuf  
Marjorie Troutman

Board Member Absent: Carlos Noriega (arrived at 8:00 p.m.)

Staff Members Present: Jim Burnis  
Daniel Callahan  
Robert Costa  
Shelby Garrison  
John Lamb

DLI/POM/NPS Representative Present: Cindy Rothstein

Student Board Member Absent: Carmelo Tringali, Monterey HS

Student Board Member Absent: Valine Moreno, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

The Oath of Allegiance was informally administered to Ms. DeBono and Mrs. Troutman.

**PUBLIC COMMENTS**

No public comments were made at this time.

**CLOSED SESSION**

The Board adjourned to closed session at 5:40 p.m. to discuss the following:

- Conference with and/or Receive Advice from Legal Counsel – Existing Litigation  
*Monterey Bay Teachers Association vs. Monterey Peninsula Unified School District*
- Public Employee Discipline/Dismissal/Release
- Conference with Labor Negotiator
  - a. *Agency Negotiator: Robert Costa*  
*Employee Organization: California School Employees Association*  
*Monterey Bay Teachers Association*

**RECONVENE OPEN SESSION**

The Board reconvened at 7:12 p.m. to take the following action:

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Board President Troutman.

**REPORT ACTION TAKEN IN  
CLOSED SESSION, if any**

No reportable actions were taken in closed session.

**TAKE ACTION TO ADD ITEMS THAT AROSE SINCE POSTING OF AGENDA (2/3 vote required)**

No additional items were added to the agenda.

**ADMINISTER OATH OF ALLEGIANCE**

The Oath of Allegiance was formally administered to Terri DeBono, Robert Eggers, and Marjorie Troutman by Superintendent Callahan.

President Troutman expressed her appreciation to loyal friends who have been attendance at meetings. She thanked staff members for their patience and presence and members of the Board for their patience, help, support, care, and loyalty to the District. She also thanked Superintendent Callahan for his help and support.

**ORGANIZATION OF THE BOARD OF EDUCATION**

Election of President

Superintendent Callahan reviewed the nominations process. Nominations for the office of President of the Board were opened. Ms. Foss nominated Mrs. Lauterbach. No further nominations were made.

**RESOLVED** that Regena Lauterbach be elected President of the Board of Education for the period December 1, 2003 to November 30, 2004.

MSC\* Foss, DeBono  
 AYES: 6  
 NOES: 0

Election of Clerk Vice-President

Nominations for the office of Clerk Vice-President were opened. Ms. DeBono nominated Ms. Foss. No further nominations were made.

**RESOLVED** that Resa Foss be elected Clerk Vice-President of the Board of Education for the period December 1, 2003 to November 30, 2004.

MSC\* DeBono, Troutman  
 AYES: 6  
 NOES: 0

Election of Executive Secretary to the Board of Education

**RESOLVED** that Daniel Callahan be appointed Executive Secretary to the Board of Education for the period December 1, 2003 to November 30, 2004.

MSC\* Eggers, Troutman  
 AYES: 6  
 NOES: 0

Elect Board Representatives and Alternates to Various Organizations and Subcommittee

**RESOLVED** that Board representatives and alternates be elected to the following organizations and subcommittees for the period December 1, 2003 to November 30, 2004.

**Organizations**

Community Human Services Project  
 Mission Trails Regional Occupational Program  
 Special Education Joint Powers Board  
 Monterey County School Boards Association

**Representative**

Carlos Noriega  
 Resa Foss  
 Marjorie Troutman  
 Robert Eggers

**Alternate(s)**

Shanda LeBoeuf  
 Terri DeBono  
 Resa Foss  
 Carlos Noriega/  
 Marjorie Troutman  
 Shanda LeBoeuf  
 Resa Foss

Business Advisory Ad Hoc Ex-Officio Rep.  
 Facilities Utilization and Development Ex-Officio Representative

Robert Eggers  
 Marjorie Troutman

Board Policy Subcommittee

- Trustee Area I
- Trustee Area II
- Trustee Area III

Robert Eggers  
 Marjorie Troutman  
 Regena Lauterbach

MSC\* Eggers, Troutman  
 AYES: 6  
 NOES: 0

Establish Dates for Board Meetings and Adopt Schedule of Board of Education Meetings

**RESOLVED** that the Board of Education establish the first and third Mondays for Board meetings (Option 1), unless otherwise designated, and that the schedule of meeting dates and times for the period December 1, 2003 to November 30, 2004 be approved as presented.

MSC\* Eggers, Troutman  
AYES: 6

Discussion was held regarding the starting time of the meetings. By Board consensus this would be agendized for the next meeting but as a trial run, closed session would begin at 5:30 p.m., regular Board meeting at 6:30 p.m.

**PUBLIC HEARING REGARDING THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND THE DISTRICT'S 2003-2004 BARGAINING INTERESTS**

Robert Costa, Director Personnel Services, informed the Board that a public hearing was required in order to begin negotiations with the California School Employees Association .

Ms. Beth Costanza, CSEA President, commented that she was pleased to move forward and hoped to have the contract completed by the end of the school year.

**STUDENT BOARD MEMBER REPORTS**

No activities were reported.

**CORRESPONDENCE**

President Lauterbach acknowledged correspondence from MBTA's Negotiations chair, Geoff von Saltza.

**SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD**

Mr. Eggers announced there would be a tree lighting ceremony in Marina on December 5, 2003, 6-8 p.m. at the Vince DiMaggio Park.

(Shanda LeBoeuf left the meeting at 7:50 p.m.)

Mrs. Troutman would like placed on the December 15, 2003 agenda the addition of a Board representative to the Health and Welfare Trust Committee as part of the list of representatives to organizations. She also expressed concern about information announced on TV that the Board had approved a high school in Marina by 2009. She said that it hasn't been voted on, discussed, or approved by the Board.

Ms. DeBono said that she went to the Naval Postgraduate School to see a presentation on erosion done by seniors from the MAOS program. She also suggested that the district consider collaboration with Monterey Peninsula College. She requested further discussion and the possibility of placing it on the agenda for a future meeting.

**SUGGESTIONS AND COMMENTS FROM VISITORS – NON-AGENDA MATTERS**

Beth Costanza, CSEA President, announced the District-wide holiday party, Thursday, December 4, 2004 at the Moose Lodge, Del Rey Oaks.

**ACTION ITEMS**

Call for Nominations – CSBA Delegate Assembly

Nominations for the CSBA Delegate Assembly were opened. Mr. Eggers nominated Carlos Noriega. No further nominations were made.

**RESOLVED** that the Board consider nominations to the California School Boards Association Delegate Assembly, Subregion 9B (Monterey County).

MSC Lauterbach, Foss  
AYES: 6

Approve 2004/2005 Budget Development Calendar

Chief Business Officer Jim Burnis provided an overview and clarified questions from Board members.

**RESOLVED** that the Board approve the budget development calendar.

MSC Eggers, Troutman  
AYES: 6

Re-Approve District's 2002-2003 Unaudited Actuals

Chief Business Officer Burnis reviewed the request for an unaudited actuals revision and clarified questions from Board members and the public about District Fund 67. A request was made by Mr. Eggers to see if the lawsuit was affected by the fund.

By consensus Superintendent Callahan will check to see if Fund 67 affected the lawsuit.

**RESOLVED** that the District's 2002-2003 Unaudited Actuals Revision be approved and submitted to the Monterey County Superintendent of Schools.

MSC Noriega, Eggers  
AYES: 6

Approve Ratification of Change Orders 25-26 for Modernization Phase 1A General Construction

Chief Business Officer Burnis answered questions from the Board and clarified that additional repair was funded through state monies.

**RESOLVED** that Change Orders 25-26 for Phase 1A General Construction increasing the original contract amount from \$6,606,545 to \$6,797,012 be ratified.

MSC Troutman, Foss  
AYES: 6

Approve Ratification of Change Order 1 for Re-Roofing Project (Modernization) at Highland School for Bid Package 6

In reference to a comment made by Mr. Noriega, Chief Business Officer Burnis said that the state inspector examined La Mesa's walkway and would allow the District to seek additional "hardship" funds.

**RESOLVED** that Change Order 1 for Re-Roofing Modernization Project (Modernization) at Highland School for Bid Package 6 increasing the contract amount from \$924,512 to \$956,498 be ratified.

MSC Noriega, Eggers  
AYES: 6

**CONSENT AGENDA**

Approval of Consent Agenda

**RESOLVED** that the Consent Agenda be approved as submitted.

1. Approve Minutes

November 13, 2003, Special Board Meeting  
November 15, 2003, Special Board Meeting

2. Approve/Ratify Personnel Items

3. Approve Gifts to the District

From	To/Purpose	Amount
Target Stores	Bay View School For instructional supplies	\$296.24
Wells Fargo Foundation	Highland School For instructional supplies	\$1,000
Wells Fargo Foundation	Manzanita School For instructional supplies	\$1,000
Wells Fargo Foundation	Monte Vista School For instructional supplies	\$1,000
Wells Fargo Foundation	Monterey High School For instructional supplies	\$1,000

CTB McGraw-Hill Companies	Olson School For instructional supplies	\$295.00
Granite Construction, Inc.	Olson School For the 5 <sup>th</sup> grade outdoor education program	\$500.00
Marina Grange #518	Olson School For the 5 <sup>th</sup> grade outdoor education program	\$500.00
Ms. Sherry Grewell	Fitch Middle School For miscellaneous equipment for the music program	\$1,147 (estimated value)

4. Approve the Preparation and Submission of the 2003-2004 Application for Funding Categorical Aid Programs, Part II (\$5,388,339)

MSC                      Eggers, Foss  
AYES:                    6

**REPORTS**

Superintendent's Report

Dr. Callahan reported on his meeting with city planners to plan the study session scheduled for December 8, 2003. He said brief presentations would be given on the history of the FORA process by Joe Cavanaugh and the process used by the City of Monterey. He said that this would give the Board some samples of what could be done by a public agency. Dr. Callahan also highlighted successes at King Middle School, Highland School, Marshall School, and Cabrillo Family Resource Center.

DLIFLC/POM/NPS Representative

Cindy Rothstein reported that she had attended Marshall's strategic planning session. She said one of the major focuses was that 87% of the children were military connected. She also said that she was initiating a youth sponsorship program at Porter Youth Center and briefly mentioned the Partnership-in-Education between MPUSD, the Presidio of Monterey, Defense Language Institute Foreign Language Center, and the Naval Postgraduate School.

**RECESS**

A recess was taken at 8:30 p.m. and the meeting reconvened at 8:37 p.m.

**INFORMATION**

Howard Fedemma/Jim Brown  
Governance Team Development

In response to a request from Board members regarding Governance Team Development Dr. Callahan asked for direction from the Board. After discussion, it was the consensus of the Board to not proceed with Governance Team Development.

Review Single Plans for Student Achievement

- Del Rey Woods School
- Monte Vista School

Principals from Del Rey Woods and Monte Vista Schools reviewed their Single Plans for Student Achievement at this time, and clarified questions from Board members. Areas highlighted included a review of their school goals; and plan of actions to be taken to raise the academic performance of students and improve the school's education program. Mission statements, school profiles, and key components of their plans were also shared. Copies of the respective single plans were provided for review, and the item agendized for the next meeting under Consent.

Review Partnership-in-Education (PIE) between MPUSD, the Presidio of Monterey, Defense Language Institute Foreign Language Center, and the Naval Postgraduate School

Cindy Rothstein reviewed and answered questions from the Board regarding the Partnership-in-Education proposal. The guidelines for becoming a mentor and the Memorandum of Understanding were also shared. Copies of the partnership were provided for review and the item agendized for the next meeting under Consent. Mrs. Garrison said that once the Board approves the MOU, Ms. Rothstein would attend a Leadership Support Team meeting to review and explain the MOU as to what it will mean for each school site.

Board/Community Liaison

Dr. Callahan said this was agendized at a Board member's request to see if the Board wanted to explore having specified liaisons to the various communities. After a brief discussion, the consensus was that each Board member would try to attend other City Council meetings and report back to the Board.

Board Representatives to the Health and Welfare Trust

Dr. Callahan said this was agendized at a Board member's request that some consideration would be given to formalize the process for the Board representative to the Health and Welfare Trust. After a brief discussion, the consensus was to appoint a representative and add that representative to the list of organization representatives. It was suggested that the representative be appointed for a two-year cycle beginning in December. This item will be agendized for the next meeting under Action.

**SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEMS**

Mr. Noriega apologized for his tardiness and encouraged that the meeting calendar be brought for discussion as an item that at least one Board meeting be held in each trustee area during the year. He also spoke about a No Child Left Behind Legislation Conference that he attended last week and provided some information for Dr. Callahan's review.

Mr. Eggers asked to add as an agenda item an Action item to nominate and elect a Board representative to Health and Welfare Trust Committee to a two-year term. He offered apologies to both Dr. Callahan and Chief Business Officer Burnis for not speaking prior to the meeting about the Los Arboles and YMCA Afterschool Program. He hoped that it would come to the Board before the end of the year.

Mrs. Troutman asked to agendize under Reports Board member reports so that the Board may be updated as to what is happening in organization committees that Board members are representing.

Mr. Eggers concurred but suggested that this be discussed at the next meeting with direction given to the Board Policy Subcommittee.

Ms. Foss said that this was discussed at the last Board Policy Subcommittee and will be included in the BP1420. She also said that she was disturbed by the announcement of a Marina high school with a starting date. She felt that a clarification needed to be sent with exactly what the District said and the District's position to the Governance Collaborative.

After a lengthy discussion, the consensus was to agendize Marina high school for discussion at the next Board meeting.

Ms. DeBono spoke about a letter from a parent on suspension and asked if other measures could be taken instead of sending student home. After a brief discussion, the topic will be agendized for the January meeting.

Collaboration with Monterey Peninsula College Library will be agendized for the December 15, 2003 meeting.

**ADJOURNMENT**

The meeting adjourned at 10:10 p.m.

Respectfully submitted,

Daniel Callahan, Ph.D.  
Executive Secretary

DC/mg  
\*MSC-Motion/Second/Carried