

May 19, 2003

CALL TO ORDER

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:36 p.m. on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

**ROLL CALL –
ESTABLISHMENT OF
QUORUM**

Board Members Present: Resa Foss
Regena Lauterbach
Shanda LeBoeuf
Carlos E. Noriega
Marjorie Troutman
Daniel Villa

Board Member Absent: Robert Eggers

Staff Members Present: Jim Burnis
Daniel Callahan
Robert Costa
John Lamb
Bob Riefe

DLI/POM/NPS Representative Present: Ron Graddy

Student Board Member Present: Adam Brown, Monterey HS
Wayne Ming, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

PUBLIC COMMENTS

No public comments were made at this time.

CLOSED SESSION

The Board adjourned to closed session at 5:38 p.m. to discuss the following:

- Student Issues
Consider Expulsion Case #02/03-15
- Public Employee Appointment – 2003/2004
*Coordinator, Regional Occupational Program
Facilities Manager*
- Conference with Labor Negotiator
*a. Agency Negotiator: Daniel Callahan
Employee Organization: Unrepresented Employee –Chief Business Officer;
Monterey Bay School Administrators Association*
- Public Employee Performance Evaluation
Superintendent of Schools
- Public Employment Discipline/Dismissal/ Release

RECONVENE OPEN SESSION

The Board reconvened at 7:11 p.m. to take the following action:

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Mr. Villa.

**REPORT ACTION TAKEN IN
CLOSED SESSION, if any**

No reportable actions were taken in closed session.

TAKE ACTION TO ITEMS THAT AROSE SINCE POSTING OF THE AGENDA

On a motion by Mrs. LeBoeuf and seconded by Mr. Noriega, the Board approved to add the following as Item O-8 under Action. The vote was 6-0.

Change Vacant Acting Accounting Supervisor Position from Range 13 to Range 17 on the Management Salary Schedule.

STUDENT BOARD MEMBER REPORTS

Wayne Ming reported on activities at Seaside High School including the senior class graduation trip, spring sports, spring music concert, aloha rally, scholarship and awards night, senior pool party, and baccalaureate.

Adam Brown reported on activities at Monterey High School including theme week, prom, spring sports, last rally of the year, live music week, and scholarship and awards night. He thanked the Board for giving Wayne and him an opportunity to serve as student Board members.

ACTION

It was the consensus of the Board to move the following up on the agenda:

Approve Resolutions of Appreciation for Student Board Members

RESOLVED that the Resolutions of Appreciation for Student Board Members Adam Brown and Wayne Ming be approved.

MSC* LeBoeuf, Lauterbach
AYES: 6

CERTIFICATES/ RECOGNITIONS/ PRESENTATIONS

Top Scholastic Students from Monterey and Seaside High Schools

The following top scholastic students from Monterey and Seaside High Schools were recognized for their academic achievements and presented with a certificate of merit:

<u>Monterey High School</u>	GPA*	<u>Seaside High School</u>	GPA*
Kathleen Buettner	4.33	Kimberly Swanberg	4.21
Harsha Tummala	4.26	Tho Nguyen	4.20
Mallory Russell	4.23	Youngnam Maeng	4.18
Alexander Buell	4.20	Rebecca Garner	4.17
Andrew Shing	4.20	Daisy Quiané	4.14
Caitlin Bargaquast	4.16	Brian Nakao	4.13
Adam Brown	4.14	Crystal Quiané	4.09
Mitchell Masuda	4.14	Tyson Bierwolf	4.07
John Pennington	4.12	Laurencia Walker	4.07
Ashish Patel	4.11	Kiran Moorty	4.06
Michelle Dampier	4.07	Ranit Kumar	4.04
Sharon Whitcomb	4.06		
Taylor Landon	4.04		

*GPA-Grade Point Average

(Student Member Adam Brown left the meeting at 7:42 p.m.)

CORRESPONDENCE

None

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

Mr. Villa asked if the Board leadership has given some thought as to the procedures for voting on America's Choice, and suggested that Board members think about how they might want to vote on the issue on Wednesday. He also expressed concern that there have not been any discussions regarding the Local Education Agency Plan (LEAP), and suggested it might be better to approved the LEAP and to see how America's Choice will fit with the plan.

Dr. Callahan said the LEAP is not intended to set down a specific set of guidelines that programs fit into. He said he didn't anticipate any conflict between the LEAP and America's Choice.

Mr. Noriega expressed concern about students walking to Fitch Middle School and Seaside High School in the KB homes project and the increase in traffic in the area. He said he understood there are no plans to widen the road or changing the intersection, and suggested that District administration be proactive and approach the City of Seaside regarding the matter.

Mrs. LeBoeuf said she spoke to parents with similar concerns regarding crosswalks and sidewalks. She said there will be crosswalks and that there has been discussion regarding sidewalks in the area.

SUGGESTIONS AND COMMENTS FROM VISITORS – NON-AGENDA MATTERS

Beth Costanza, California School Employees Association President, announced it was Classified School Employees Week and invited Board members to a celebration on May 22 at the Moose Lodge, 4:00 – 7:00 p.m. She said she appreciates working with the current administration and the Board and for keeping classified staff in the loop.

STUDENT ISSUES

Consider Expulsion Case #02/03-15

RESOLVED that the student in Expulsions Case #02/03-15 be expelled from schools in the Monterey Peninsula Unified School District; and

BE IT FURTHER RESOLVED that the student may be considered for readmission in accordance with the stipulations set forth by the Board of Education.

MSC* Villa, LeBoeuf
AYES: 6

ACTION ITEMS

Approve Administrative Appointment: Facilities Planner

RESOLVED that the following administrative appointment be approved for the 2003/2004 school year, effective May 19, 2003:

Colette McLaughlin Facilities Planner

MSC* LeBoeuf, Foss
AYES: 6

(Wayne Ming left the meeting at 8:15 p.m.)

Approve Board Policies:

RESOLVED that the following Board Policy be approved:

- BP 1135 – Internal Board Policies, Student Board Members

- BP 1135 – Internal Board Policies, Student Board Members

MSC LeBoeuf, Noriega
AYES: 6
NOES: 0

- BP 1300 – Internal Board Policies, Individual Board Members

There was brief discussion regarding Board compensation, member absences, and whether the health and welfare contribution should be prorated. It was suggested that participation in other committees could offset Board meeting absences. President Troutman suggested that Board members could provide written input to the Board Policy Subcommittee. After further discussion, it was the consensus to table the item to the next Board meeting.

RESOLVED that BP 1135 – Internal Board Policies, Individual Board Members be tabled to the next meeting.

MSC Noriega, Villa
AYES: 4
NOES: 2 (Foss, LeBoeuf)

Approve Resolution #02/03-9:
Calling for the November 4,
2003, School Election

RESOLVED that Resolution #02/03-9: Calling for the November 4, 2003, School Election be approved.

MSC Noriega, Foss
AYES: 6

Approve 3.87% Salary Increase
for Adult Education Retroactive
to July 1, 2002

RESOLVED that the salary increase for Adult Education, retroactive to July 1, 2002, be approved.

MSC Noriega, LeBoeuf
AYES: 6

Approve General Fund Budget
Revision #4

Mr. Burnis reviewed the rationale for Revision #4: (1) an increase in the expenditure budget for the County-run special education programs based on an estimated chargeback from the County for this year; and (2) inclusion in the budget for the Facilities Planner position.

RESOLVED that the General Fund Budget Revision #4 be approved as presented.

MSC Noriega, LeBoeuf
AYES: 5
NOES: 0
ABSTAIN: 1 (Foss)

Approve Resolution #2002/
2003-10: Approve Assignment
of Delinquent Tax Receivables
to the Monterey County
Education Delinquent Tax
Finance Authority

RESOLVED that Resolution #2002/2003-10: Approve Assignment of Delinquent Tax Receivables to the Monterey County Education Delinquent Tax Finance Authority be approved.

MSC Foss, Noriega
AYES: 6

Change Vacant Accounting
Supervisor Position from Range
13 to Range 17 on the
Management Salary Schedule.

RESOLVED that the change in the vacant Accounting Supervisor position from Range 13 to Range 17 on the Management Salary Schedule be approved.

MSC Troutman, Noriega
AYES: 4
NOES: Foss, Lauterbach

REPORTS

Superintendent's Report

Support Services Director Bob Riefe reported on the Monterey High School students and Seaside High School students who earned recognition or higher on the Golden State exams.

Personnel Services Director Robert Costa provided a status report on the principal vacancy at Highland School and said staff will bring a recommendation to the Board in June.

Dr. Callahan provided an update on the Strategic Planning process and said the plan will be brought to the Board for information and action on June 2 and June 16, respectively. He also reported on Celebrating Successes, and said he was invited by the California School Boards Association and the National School Boards Association to do a presentation on Strategic Planning. Dr. Callahan reported that Del Rey Woods School voted not to participate in America's Choice.

DLIFLC/POM/NPS Representative

No report.

INFORMATION

Review 2003-2004
Elementary and Secondary
School Hour Schedules

Associate Superintendent John Lamb reviewed the 2003-2004 elementary and secondary school hour schedules. This item will be brought back for action at the next meeting.

Review Proposed Courses of Study for the 2003-2004 School Year

- Japanese I
- Developmental English-Reading
- Exit Exam Proficiency in English

School Criteria for Elementary School Assistant Principal

Mr. Lamb reviewed the proposed courses of study for the 2003-2004 school year. The Japanese I course outline is designed to be an introductory course. The Developmental English-Reading course outline is designed for students reading below grade level. The Exit Exam Proficiency Course in English has been designed as a mandatory elective for seniors who still have not passed the English requirement of the California High School Exit Exam. This item will be brought back for action at the next meeting.

In response to an inquiry by a Board member about what justifies providing additional administrative support for elementary schools and what criteria do school districts use, Personnel Services Director Robert Costa indicated most districts do not have a policy; they generally have practices about what drives or dictates the need for an assistant principal in an elementary school and is primarily predicated on student enrollment. Other criteria include the number of programs at the site and teacher-staff ratio for supervision and evaluation of certificated and classified employees.

Continued Meeting/Agenda Priorities

Dr. Callahan said there have been Board member concerns about the length of the agendas and the ability to address items in depth and whether the meetings should be continued to another date. He said this item was placed on the agenda for discussion on agenda priorities and whether Board members want to entertain the notion of continued meetings at a particular hour.

Mr. Noriega said the Board should police themselves and ask questions that deal with policy; other questions can be answered individually by contacting staff. He said Board members need to trust in the information presented by staff and that minute details don't need to be discussed at the meetings. President Troutman referred to lengthy discussions of "big ticket" items late into the evening, and whether Board members might want to continue the meeting at another date. Ms. Foss referred to the meeting minutes and felt all questions shouldn't be eliminated from public view; there needs to be a balance as some people may have similar questions. Mr. Villa said there needs to be some kind of discussion in terms of prioritizing items placed on the agenda as the year is progressing, and how much discussion will revolve around a particular agenda item. He said continuing a meeting would not be helpful in carrying out the business of the District.

Dr. Callahan said limiting the number of items on the agenda would become an impediment to progress and that items needed to be dealt with efficiently and effectively. He was not sure if there is clear direction about what really important items are, and which ones need to be placed on the Action section vs. the Consent section of the agenda.

Discussion Regarding July Meeting Date

After a brief discussion, it was the consensus of the Board to change the July 14 Board meeting to July 21 to allow senior staff a minimal two-week period to take vacation days. This would allow agenda preparation to be completed the week of July 14 when administrators return for the 2003-2004 school year.

It was also the consensus that a Board study session be set on June 3 to review and discuss the District Strategic Plan.

Board Direction Regarding Budget Revision Explanations

Dr. Callahan indicated that there was a Board member request for a detailed explanation of the items in the budget revisions and asked direction from the Board on whether or not significant staff time should be spent to prepare detailed text explanations of the monthly revisions.

President Troutman said some Board members would like the monthly revisions placed under Action instead of under Consent.

Mr. Villa said he had no problem with the way it is presented and said to leave it as the way it is now.

CONSENT AGENDA

Approval of Consent Agenda

RESOLVED that the Consent Agenda be approved as submitted.

1. Approve/Ratify Personnel Items
2. Ratify Purchase Orders for April 1 through April 30, 2003
3. Ratify Warrant Register for April 1 through April 30, 2003
4. Approve Gifts to the District

From	To/Purpose	Amount
Crumpton School PTA	Crumpton School For field trips	\$2,359.38
Marshall School PTA	Marshall School For a leaf blower	\$500.00
Seaside American Legion Post 591	Seaside High School For the science fair program	\$500.00
Monterey Peninsula Avenue of Flags	Seaside High School For the science fair program	\$1,000.00

5. Approve the Preparation and Submission of an Application for Funding to Create a First 5 School Readiness Center at the Cabrillo Family Resource Center (\$130,000)
6. Approve the School Site Employees Grant for La Mea Elementary School (\$17,752)
7. Approve Colton Middle School Out-of-Country Trip to Nanao, Japan, October 2003
8. Approve Amendment #1 to Agreement for the Improvement and Use of a Portion of the Los Arboles Middle School Campus

MSC Noriega, LeBoeuf
 AYES: 6

**SUGGESTIONS AND
 COMMENTS FROM MEMBERS
 AND OFFICERS OF THE
 BOARD AND
 BOARD MEMBER REQUEST(S)
 FOR INFORMATION AND/OR
 POSSIBLE FUTURE AGENDA
 ITEMS**

- Discussion regarding procedure to be used when individual Board members request for information from staff (Noriega)
- Dr. Callahan said the Long-Term Comparable Compensation Committee will convene and the Board might wish to have representation on the committee.
- Ms. Foss and Mrs. LeBoeuf reported on their visitation to Highland School. Ms. Foss reminded that there are no phones in the classrooms.

**BOARD MEETING
 EVALUATION**

President Troutman read aloud the Board meeting evaluations from the last meeting.

ADJOURNMENT

The meeting adjourned at 10:10 p.m. in memory of Delois Taylor, mother of Fitch Middle School Students Records Clerk Brenda Garrison.

Respectfully submitted,

Daniel Callahan, Ph.D.
 Executive Secretary

DC/jif
 *MSC-Motion/Second/Carried