

**Monterey Peninsula Unified School District
Minutes
Regular Board Meeting**

March 3, 2003

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:34 p.m., on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

Board Members Present: Robert Eggers (arrived at 5:45 p.m.)
Resa Foss
Regena Lauterbach
Shanda LeBoeuf (arrived at 5:51 p.m.)
Carlos E. Noriega
Marjorie Troutman
Daniel Villa (arrived at 5:55 p.m.)

Staff Members Present: Jim Burnis
Daniel Callahan
Robert Costa
John Lamb

DLIFLC/POM/NPS Representative Present: Ron Graddy

Student Board Members Present: Adam Brown, Monterey HS
Wayne Ming, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

No public comments were made at this time.

The Board adjourned to closed session at 5:35 p.m. and reconvened at 7:20 p.m. to take the following action:

The Pledge of Allegiance to the Flag of the United States of America was led by student Board member Wayne Ming.

President Troutman reported that the Board voted in closed session to non-reelect certificated employees #7930 and #1912 for the 2003-2004 school year. The vote was 5-0. Mr. Eggers and Mrs. LeBoeuf were not present when the votes were taken.

No additional items were added to the agenda.

STUDENT BOARD MEMBER REPORTS

Adam Brown reported on activities at Monterey High School including the Associated Student Body elections and sports (baseball, basketball).

Wayne Ming reported on activities at Seaside High School including a rally, rescheduled valentine's dance, Associated Student Body elections, upcoming scholar athlete event, and sports (wrestling).

It was the consensus of the Board to move Item M up on the agenda.

CERTIFICATES/RECOGNITIONS/PRESENTATIONS

Community Volunteers for Renovation at the Seaside Children's Center

City of Seaside Mayor Jerry Smith provided background information that led to the renovation of the Seaside Children's Center. He said during one of the Neighborhood Improvement Program's (NIP) regular cleanups in the area, it was noted that the building was in serious need of attention and he suggested that it become a NIP project. Mayor Smith said NIP President/Chairperson and Seaside High School teacher Dennis Alexander approached the Christmas in April group, which included Seaside High School teacher Gordon Jones, and toured the facility. As a result, approximately 100 volunteers from Rebuilding Together with Christmas in April, the Junior League of Monterey County, and the Defense Language Institute worked with the Neighborhood Improvement Commission, and parent and community volunteers to beautify the school. The group painted the facility, repaired the roof and termite-infected wood, and repaired the playground. Mayor Smith also reported on other collaborative efforts between the City of Seaside and the District including city-sponsored sports activities, summer playground programs, after school programs, and field use agreements. He challenged the Board and administration to assist the city in empowering the youth to develop its youth commission and participate in the governmental process. He said he will provide the bylaws and charter for the youth commission.

(Wayne left the meeting at 7:50 p.m.)

President Troutman acknowledged Carla Wright in the audience who was recently named the 2003 California Foundation for Agriculture in the Classroom Outstanding Educator.

Ms. Wright announced the next Farm Day experience will be held on October 23 and invited Board members to attend.

CORRESPONDENCE

President Troutman acknowledged correspondence from Vicky Holmes, April McMillan, and Christopher Debellos regarding the state AB 160 loan payoff.

Mr. Eggers acknowledged an e-mail canceling the March 6 and 20 Marina Subcommittee meetings due to lack of quorum; advertisements from the Healthy Families & Medi-Cal for Families programs, Grants for K-12 Hotline, and correspondence from the California School Boards Association regarding the upcoming National School Boards Association conference and ABC's of successful communications plans and strategies. The information was given to Dr. Callahan for appropriate follow-up.

Mrs. Lauterbach acknowledged e-mail she received from Lulu Taylor about a program.

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

Mrs. Lauterbach reported on her visitation to Ord Terrace School with the Delta Kappa group, and the Marina Village meeting to listen to plans for the future development of the City of Marina.

President Troutman reported on the Colton Middle School science fair and the Parent University workshop.

SUGGESTIONS AND COMMENTS FROM VISITORS - NON-AGENDA MATTERS

Rosemary Smith, La Mesa School parent, expressed concern on how an issue regarding her child was being handled and felt the Board needed to be apprised of the situation. She said she knew the matter was under investigation, but felt it is the right of a parent to call the principal at his residence after a parent teacher conference and that they should always be on duty because they are mandated reporters. She felt that she was not given appropriate treatment and that actions should be taken because the principal did not respond at that given time. Ms. Smith said the principal called the following day but she felt that action should have been taken at the time of her call. She said District administrators and the Board President are aware of the issue with her child, but felt that all Board members should be involved and she provided them with her telephone number.

Dr. Callahan said this is an issue staff is aware of, and both law enforcement and District personnel are operating in accordance with Board practices, policies, and procedures. He said the Board will be informed as the time becomes appropriate.

Monterey Bay Teachers Association (MBTA) President Rick Ziel and California School Employees Association (CSEA) President Beth Costanza referred to the budget impact discussion in November and items that were noted as high priority: time and custodial service. Mr. Ziel referred to the facilities planner position that the Board will be considering, and reminded them not to lose site of health and safety as it relates to custodians. He referred to the Action Plan for Maintaining Fiscal Stability in 2002-2003 and Beyond that was presented by the Monterey County Office of Education and adopted by the Board on January 27, stating the reduction of 20 custodians during the budget cuts appear to be a health and safety issue. Mr. Ziel referred to a meeting with the Superintendent and three employee organization presidents where it was recognized that the lack of adequate custodial time impacts all employees.

ACTION ITEMS

MSC* Villa, Noriega

Approve Payoff of AB 160 State Loan

Beginning in February 1994 and extending through June of 1996, the District received approximately \$11 million in a State loan to be repaid over a ten-year period. 1996/97 was the first year of the ten-year repayment period. Over the last several years the District has been including a \$1.675 million annual loan repayment as part of its expenditure pattern in the General Fund. Chief Business Officer Jim Burnis said at the end of this year's repayment cycle, there will be three years remaining on the loan and the outstanding balance will be \$4.45 million on June 30, 2003. Mr. Burnis said as the District's financial affairs have improved, several one-time sources of revenue have been acknowledged and included in a Reserve for the repayment of this State loan. As a result, he said the administration is recommending that the District use these one-time funds and payoff the State loan obligation this year. Such an action would increase District revenue and reduce annual expenditures for interest on the loan.

Mrs. Lauterbach said Board members have received calls from individuals expressing concern that the money to pay off the loan should go to teachers' salaries because of the lawsuit.

President Troutman referred to the State's budget situation and asked how will the District meet its financial needs if the loan is paid off and the State doesn't provide the District with funds it is suppose to receive. President Troutman said the concern of the employees is that the monies should be put into pay raises.

Ms. Costanza clarified the raise issue was not coming from their group and that CSEA supports the payoff of the loan.

Mr. Burnis said the lawsuit transferred money to the General Fund from the Health and Welfare Fund, but it was not enough to make all the payments on the loan. Over the past six to eight months, the District was able to find other one-time sources of revenue. It is the recommendation to take those monies from the General Fund and take care of the loan obligation. Mr. Burnis said by paying off the loan, the District will save \$450,000 of interest expense and will increase the District's revenue limit per child and allow the District to have a positive certification with the County. Mr. Burnis referred to the First Interim Report and said approximately \$800,000 was put into a reserve in anticipation that some of the income budgeted for this year is not received. If the upcoming budget is reduced by the governor's or legislature's action, the District will need to make whatever reductions are warranted as a result. He said the one-time monies should not be used to continue programs that have been curtailed at the State level. Mr. Burnis said the loan payoff is structured to use one-time income. The administration is not suggesting that the normal, ongoing revenue stream of income be used to pay off the loan.

In response to Mr. Villa's question whether the other school districts that received the AB 160 loan repaid their loan, Mr. Burnis said he was not aware. Mr. Villa said when the District went through its base closure experience, it was the largest impact of any school district in the entire country. He said when a district loses a large number of students and staff, it doesn't mean that the infrastructure cost is quickly reduced. Mr. Villa said the District was caught with a great deal of unforeseen expenses and was losing a tremendous amount of income at the same time. It only had ongoing monies for its operating budget.

Ms. Foss said she didn't have a problem with paying off the debt, but expressed concern about issues that could happen in the next six months. She acknowledged the fact that approximately \$500,000 would be saved over the next three years by paying off the loan, but she would vote to postpone the action because she felt a little too conservative at this point and not ready to commit all the cash.

RESOLVED that the Board approve early payoff of the AB 160 State Loan during the current fiscal year.

AYES: 6
NOES: 1 (Foss)

(Adam Brown left the meeting at 8:15 p.m.)

MSC Villa, LeBoeuf

Approve School Grouping for Modernization Project

In response to League of United Latin American Citizens (LULAC) President Maria Buell's question as to how the projects were grouped, Mr. Burnis said the groupings were divided so there is some work going on in each of the three major communities, and to make each bid package manageable and allow more local contractors to be involved.

RESOLVED that the Board approve the specific grouping of schools by phase as shown on the attachment.

AYES: 7

MSC Noriega, LeBoeuf

Approve Facilities Planner Position

Mr. Burnis said several years ago, the District eliminated a Director of Facilities and Operations position as part of the Districtwide budget reductions. Some of the duties of that position were shifted to other management employees, to the sites, and to outside contractors. That action, though necessary at the time, has begun to impact the District's ability to carefully manage its facilities and properties, and to plan for future growth. In addition, the District is poised to receive approximately \$55 million of state modernization funds to complete projects at the 24 sites. It is estimated that about half of the cost to fund the position can be covered with new or other revenue, non-general fund revenue sources (developer fees and redevelopment fees), and a well-developed and administered facilities use program that would also increase general District revenues. Mr. Burnis said the state bond monies for the modernization projects cannot be used for staff costs, even indirectly.

In response to Mr. Noriega's question whether the position will serve as an advocate for the District to obtain additional monies from developers and bring more money in for the building of additional schools, Mr. Burnis said one of the functions of the position is to serve as the intermediary between the District and the county, cities, redevelopment agencies, builders, developers, Fort Ord Reuse Authority (FOR A), and the other agencies of state county, and city governments. He said there is a need for a full-time advocate who will also do facilities planning, projections, boundary changes, and student generation factors for the housing projects.

Mr. Villa said the Monterey Peninsula is a unique area. The people who purchase homes might be retired, be professional people who might not enroll their children in public schools, and as the area changes and becomes more costly to live in, it could lose population who can no longer afford to live in the area. He said a facilities planner can plan for potential growth and future income for the District. Mr. Villa referred to the earlier comments regarding custodians and hoped that the District will also be able to address the issue.

Mrs. LeBoeuf referred to the format of the job description detailing the minimum qualifications for the position with areas of emphasis. She stressed the importance of hiring the right person with specific areas of interest in educational facilities and that the person will keep in mind the unique changes in growth.

Mr. Eggers agreed with the uniqueness of the area and the need for the facilities planner to understand that building houses doesn't necessarily mean growth for the District. He also concurred with Mr. Villa regarding custodians and that the improvement of health and safety issues should be addressed as quickly as possible.

Mrs. Lauterbach concurred with the need for a facilities planner, but expressed concern about custodians being overburdened and the cleanliness of classrooms. She believed that the custodial issues should be addressed first, and that there is a need to look at the schools and what is happening inside them.

RESOLVED that the facilities planner position be approved; and

BE IT FURTHER RESOLVED that staff be directed to begin a recruitment process as soon as possible.

AYES: 4 (Eggers, LeBoeuf, Noriega, Villa)

NOES: 3 (Foss, Lauterbach, Troutman)

MSC Eggers, Villa

Approve Release of Certificated Employees

RESOLVED that the release of certificated employees who are currently serving in positions in which they are not fully credentialed be approved.

AYES: 7

REPORTS

Superintendent - Dr. Callahan reported on the Black History Celebration at King Middle School. He referred to single district training for Board members and after a brief discussion, it was the consensus of the Board that it be set for Monday, April 28, 5:00 - 9:00 p.m., in the District Office Board Room. He said representatives from Imagine College will be in the District on March 14 and that one-hour time slots between 10:00 a.m. to 1:00 p.m. have been set aside for presentations to Board members in his office. Dr. Callahan reported on the Masters in Governance training on Human Resources and distributed information from the session related to the Board's role in the process, as well as information regarding team building to be used as reference points as the Board completes their self-evaluations at the conclusion of the Board meetings.

DLIFLC/POM/NPS Representative - Mr. Graddy said liaison officer Cindy Rothstein is working on Partnerships in Education and that the Defense Language Institute is working on a plan to have a military unit as a partner in education at school sites on a long-term basis. Mr. Graddy read aloud information regarding the first school rooms in Monterey within the Presidio compound in the late 1700's.

INFORMATION/POSSIBLE ACTION

Proposed Boundary Changes: Crumpton to Marina del Mar School and Los Arboles Middle School to Fitch Middle School

Associate Superintendent John Lamb reviewed the proposed boundary changes and clarified questions from Board members.

In response to Mr. Villa's question whether there was any community input from civic leaders or neighborhood organizations who live in the area regarding the proposed changes, Mr. Lamb said the communities have not been surveyed. Mr. Villa felt it might be a good practice because there are some cities with active neighborhood associations when boundary issues arise.

Mr. Eggers concurred with Mr. Villa and said the District should communicate with the City of Marina before taking action on the item.

Mr. Noriega also agreed with the suggestion to share proposed boundary changes with the cities. He referred to the Kaufmann-Broad homes being built in Seaside and a possible need to address boundary changes for Fitch Middle School students to King Middle School.

Ms. Foss felt there is an obligation for the District to contact the parents who live in the areas that are going to be impacted and give them an opportunity to come to the Board meeting and comment on the changes.

President Troutman suggested that the proposed changes be included in the newsletters of the impacted schools.

(Mr. Eggers left the meeting at 9:07 p.m.)

Governance Standards

- March 1 CSBA Masters in Governance Human Resources Module
- The Individual Trustee
- The Board

Dr. Callahan reviewed the Governance Standards and revisions for The Individual Trustee that were suggested at the last meeting and to see if it met the intent of the Board.

Mr. Villa referred to a section of Board Policy regarding conduct and suggested that the standards be incorporated into the policy.

Mrs. Lauterbach referred to The Board section of the Governance Standards and the Education Code, and suggested that wording reflecting that the governing board should have the flexibility to create their own unique solutions and retain ultimate responsibility over the performance of their powers or duties be added. She felt the Board has the main responsibility for their decisions and how they are carried through.

Dr. Callahan said he would craft the language and bring it back to the Board for review at the next meeting to include the last section of the Governance Standards for Board input.

CONSENT AGENDA

MSC Foss, Noriega

Human Resources Director Robert Costa referred to the school calendars and noted that the 2003 Veteran's Day observance will be corrected to reflect Tuesday, November 11; and the 2004 corrected to reflect Thursday, November 11.

Board members received clarification on items 4,5,6, and 11.

RESOLVED that the Consent Agenda be approved as submitted.

- Approve Minutes
- January 27, 2003
- Approve/Ratify Personnel Items
- Approve Gifts to the District

From	To	Amount	Purpose
Bay View School PTA	Bay View School	\$403.65	Field trips
Foothill School PTA	Foothill School	\$380.00	The "Age of Sail" field trip
Macy's Fund Raiser	Colton Middle School	\$910.79	The music program
David Cohen	Fitch Middle School	\$3,000.00 (est. value)	Hammond organ for the music program

- Approve 2003-04 and 2004-05 K-12 District Calendars
- Approve Out-of-County Trip to Spain, Monterey High School, March 17-26, 2003
- Approve International Trip to France, Seaside High School, March 21-28, 2003
- Approve Out-of-State Trip to Cambridge, Massachusetts, Monterey High School, June 2003
- Accept Carl D. Perkins Vocational & Applied Technology Grant for 2002-2003 (\$108,890)
- Accept School Renovation Technology Challenge Grant Award of \$114,000 for La Mesa, Monte Vista, Marina Vista, and Marina Del Mar Elementary Schools
- Approve the Preparation and Submission of a Beaumont Foundation of America Grant for Crumpton Elementary School
- Approve the Preparation and Submission of the Application to Recertify the after School Education and Safety Program Grants for Del Rey Woods, Marina Vista, and King Middle Schools, Health Services (Not to Exceed \$325,000)
- Approve the Preparation and submission of the School Community Policing Partnership Grant for Central Coast High School (\$325,000)

AYES: 6

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEM

President Troutman referred to the recommended timeline for Board meetings, and suggested if Board members have a concern or issue that they want to pursue, they can request that it be agendized for further discussion at a future meeting so the meetings can adjourn in a timely manner.

Mr. Noriega said he was contacted by Seaside Council member Daryl Choates who asked if the District received information regarding the First Tee program. He said a group of individuals is interested in putting a golf course near General Jim Moore Boulevard so kids can learn to play golf, and for the District to look at the feasibility of expanding the facility to include other recreational and multi-type purpose-type buildings. Mr. Noriega said information is forthcoming and that he would like the First Tee program agendized as soon as it is received. Mr. Noriega said the City of Marina is looking into building a maintenance yard adjacent to California State University Monterey Bay (CSUMB) and suggested that the District might consider a joint meeting with the city and CSUMB to discuss a possible collaborative corporation yard.

Dr. Callahan said at a recent NAACP event, two students expressed support for something in addition to a golf course and that he would invite the students to participate in the discussion should Board members request to agendize the First Tee Program at a future meeting.

In response to Ms. Foss's question whether a law was passed to change the Pledge of Allegiance, Dr. Callahan said no law has been passed yet.

Mrs. Lauterbach referred to free access to the Monterey City Library for students who attend Monterey schools. She said non-resident Monterey teachers must pay a \$50 fee to access the library while Monterey resident teachers have free access. She said approximately 100 teachers living outside the Monterey city limits teach in Monterey schools, and that some of the librarians said they would be willing to add non-resident teachers to the contract with the Monterey City Library at a possible rate of \$5 or \$6 per teachers. Mrs. Lauterbach said it would serve the teachers who teach in Monterey.

Dr. Callahan said he would speak to the City Manager and suggested possibly including all MPUSD staffs.

In response to President Troutman's request to agendize the Academic Performance Index (API) scores at the next meeting, Mr. Lamb said a presentation has been planned for the April 7 Board meeting. President Troutman distributed information regarding possible policy discussions for the Policy Subcommittee. A brief discussion followed regarding the role of the subcommittee.

BOARD MEETING EVALUATION

Board members completed their meeting evaluation forms at this time.

ADJOURNMENT

The meeting adjourned at 9:30 p.m. in memory of former Board member and community activist Sam Karas.

Respectfully submitted,

Daniel Callahan
Executive Secretary

DC/jif

*MSC-Motion/Second/Carried