

**Monterey Peninsula Unified School District  
Minutes  
Regular Board Meeting**

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**February 18, 2003**

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:38 p.m., on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

Board Members Present: Resa Foss  
Regena Lauterbach  
Carlos E. Noriega  
Marjorie Troutman  
Daniel Villa (arrived at 5:49 p.m.)

Board Members Absent: Robert Eggers  
Shanda LeBoeuf

Staff Members Present: Jim Burnis  
Daniel Callahan  
Robert Costa  
John Lamb  
Bob Riefe

DLIFLC/POM/NPS Representative Present: Ron Graddy

Student Board Member Present: Wayne Ming, Seaside HS

Student Board Member Absent: Adam Brown, Monterey HS

The President declared that a quorum was present and the Board proceeded with the order of business.

No public comments were made at this time.

The Board adjourned to closed session at 5:39 p.m. and reconvened at 7:25 p.m. to take the following action:

The Pledge of Allegiance to the Flag of the United States of America was led by Ms. Foss.

No reportable actions were taken in closed session.

No other items were added to the agenda.

#### **STUDENT BOARD MEMBER REPORTS**

Wayne Ming reported on activities at Seaside High School including a rescheduled valentine's dance, pajama day, Associated Study Body elections for the upcoming year, and sports (girls' basketball and the wrestling team).

Principal Dan Albert, in the absence of student Board member Adam Brown, reported on activities at Monterey High School including the school's participation in the Monterey County Mock Trial Competition, girls soccer team, wrestling team, and the upcoming Associated Study Body convention.

(Wayne left the meeting at 7:28 p.m.)

## **CORRESPONDENCE**

Mr. Noriega noted that the February 17 special Board meeting with a California School Boards Association Consultant regarding a facilitated discussion of governance issues was canceled due to lack of a quorum.

President Troutman acknowledged correspondence from Monterey Council Member Ruth Vreeland regarding the April 14 joint meeting with the Board and city and county representatives; and a letter from Highland School Secretary Carol Saxton regarding Valentines for Veterans.

## **SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD**

Mr. Noriega reported that President Troutman and he attended the Monterey High School Regional Occupational Program (ROP) elective fair and commended the collaborative efforts from the community and Monterey Peninsula College.

Mr. Villa requested feedback whether students are advised well in advance if they lack credits to graduate, especially Latino students who turn 18 years old, and whether the students are encouraged to attend adult school to obtain their high school diploma.

Associate Superintendent John Lamb said seniors need 230 credits to graduate and some students take an adult education class with a variable credit to make up a failing grade to get back on track to graduate with their class. He said there are approximately 79 seniors who currently need to make up two failing grades, and if they don't have 180 units to go into their senior year, it will be difficult for them to catch up. Mr. Lamb said each quarter a progress report is sent to parents on their child's credit standing, at the end of the freshman year/beginning of the sophomore year a plan is reviewed with the student and their parents, deficiencies notices are sent out when a student is in danger of failing a subject, and there is a senior audit check to review credits. He said there are also summer school opportunities. Typically, if a student reaches 18 years of age and it is realistic that he/she will not graduate on time, the student will be advised to enroll in adult school.

Mrs. Lauterbach reported that President Troutman, Mr. Villa, and she attended the Seaside High School ROP career fair. She also reported on the NAACP Membership Awards Banquet that several Board members and Dr. Callahan attended. She reported on two Brown Act workshops and provided Board members with a summary and three Board policies that were discussed, as well as three policies discussed at the Board Policy Subcommittee meeting and possible policies to look at in the future. Mrs. Lauterbach said the next Board Policy Subcommittee meeting will be held on February 25, 4:00 p.m., District Office.

President Troutman said it was the first elective fair at Seaside High School. She referred to comments made by teacher Gloria Souza, at a previous meeting, related to what seniors are tested on really happens at the elementary level, and there is a need to more strongly support elementary curriculum. President Troutman referred to a comment made to her at a middle school and the need to focus on elementary students by providing homework and tutoring assistance so they can be educationally successful before going to the secondary school level.

Ms. Foss reported on a Brown Act presentation sponsored by the League of Women Voters and the Coalition for the First Amendment Rights which was focused on activists who attend meetings and express their opinions. She reported on the February 5 Monterey County Board of Education meeting where Helen Rucker and Ruthie Watts were honored with resolutions of commendation in celebration of Excellence in Education for their achievements and contributions in the community.

## **SUGGESTIONS AND COMMENTS FROM VISITORS - NON-AGENDA MATTERS**

Helen Rucker, Seaside resident, thanked Mr. Villa for bringing up the issue about graduation requirements and said some parents don't have a grasp of what education is about and that they have difficulty keeping up with their child's academics and what courses they need to graduate. She said there is a need to look at what the community can do to help educate all students.

## ACTION ITEMS

MSC\* Villa, Lauterbach

### **Cast Vote for 2003 CSBA Delegate Assembly Representatives, Subregion 9-B**

Ms. Foss expressed support for incumbent Arthur Gilbert and said he is an active California School Boards Association (CSBA) Delegate Assembly representative.

**RESOLVED** that the Board of Education cast its vote to fill the two vacancies in the CSBA Delegate Assembly, Subregion 9-B; and

**BE IT FURTHER RESOLVED** that the Board of Education cast its vote for Arthur Gilbert and Carlos E. Noriega to fill the two vacancies in the CSBA Delegate Assembly, Subregion 9-B.

AYES: 5

President Troutman announced that Mr. Eggers and Mrs. LeBoeuf were absent from the meeting due to illness.

MSC Noreiga, Foss

### **Approve the 3.87% Salary Increase for Stone Soup Employees Retroactive to July 1, 2002**

**RESOLVED** that the action to increase the Stone Soup employees salary schedule by 3.87% retroactive to July 1, 2002, be approved.

AYES: 5

MSC Villa, Noriega

### **Approve Equipment Lease-Purchase Agreement**

**RESOLVED** that the equipment lease-purchase agreement with All American Investment Group, LLC, be approved.

AYES: 4

NOES: 1 (Lauterbach)

MSC Villa, Lauterbach

### **Approve General Fund Budget, Revision #1**

Chief Business Officer Jim Burnis said the major parts of the budget revisions include an updated salary and fixed benefit cost line items to acknowledge the salary increase granted this year for both California School Employees Association (CSEA) and Management employees; reallocation of categorical program monies to offset the increased salary costs to those programs; acknowledgement of a \$460,000 contract receipt (Chartwell School) and to add the monies to the District's AB 160 State Loan Reserve; and the adjustment of expense for the Siemens Lighting Retrofit Project to treat it as a long-term debt obligation. Mr. Burnis also clarified questions from Board members at this time.

**RESOLVED** that the General Fund Budget, Revision #1, be approved as presented.

AYES: 5

## REPORTS

Superintendent - Dr. Callahan reported a new item has been placed on the agenda, Celebrating Successes. Principals have been asked to select a monthly success at their respective sites that will be included at the end of each Board agenda. Dr. Callahan referred to the February 17 special Board meeting that was canceled due to lack of a quorum and said the next best date for the consultant is March 24. After a brief discussion and conflicts in schedule, it was the consensus of the Board for Dr. Callahan to request other available dates from the consultant. Dr. Callahan suggested that a special Board meeting (closed session) be set to discuss his goals and evaluation. After a brief discussion, it was the consensus of the Board to set the closed session meeting on February 27, 5:30 p.m., at the District Office Board Room.

DLIFLC/POM/NPS Representative - Mr. Graddy reported that the Porter Youth Center is going to have a cheerleading exhibition and that school liaison Cindy Rothstein has been visiting schools and attending their meetings.

### **Special Education Recruitment Trip Update**

Personnel Services Director Robert Costa and Special Education Teacher Linda Brandewie reported on their recent trip to the Philippines to recruit special education teachers and thanked all who made the trip possible. Mr. Costa said several school districts throughout California participated. He said it was a well-organized recruitment fair and that the teachers were prepared and qualified for the position. Approximately 80 teachers were interviewed over a 3½ day period and eight teachers were offered employment subject to their meeting the District's criteria. Background information and a picture of each applicant was presented and questions from Board members were answered.

## INFORMATION/POSSIBLE ACTION

MSC Noriega, Villa

### **Approve Facilities Planner Position**

Mr. Burnis provided rationale for the addition of a Facilities Planner position to include the coordination and development of short- and long-term plans for school housing facilities; development, coordination, implementation, and monitoring of bond, developer fee, and redevelopment programs; and to provide liaison between the District and the agencies of the state, county, and city governments. He said the District is poised to receive between \$50-\$55 million of State Modernization funds to complete 24 site projects, and large housing projects have begun (3,000 - 5,000 proposed units). Mr. Burnis said currently, the District has no effective and uniform use of facilities program.

Ms. Foss said it is difficult to receive information in one meeting and be expected to vote on it. She wanted to know how the facilities planner position would fit in with the strategic plan. She said she didn't object to having a facilities planner, but felt there should be a policy and a plan before the person is hired.

Mrs. Lauterbach preferred taking action at the next meeting when there is a full Board.

Mr. Villa expressed concern about timing and saw no problem in taking action on the item. He said the item could be tabled, but the Board has to understand when the State Modernization project is funded, a massive amount of coordination, work, and detail will be involved and there will be a need for a person to oversee the projects.

Mr. Noriega said he supported the position and recommended that the item be tabled to the next meeting.

President Troutman expressed concern about the amount of money being spent on conferences, meetings, specialists, and additional extra programs. She did not want to overspend at this point and recommended that the item be tabled to the next meeting when all Board members are present.

In response to President Troutman's question regarding how would the responsibilities of the facilities planner fit with the planning of the Strategic Plan Facilities Action Committee or would they work together, Dr. Callahan said the position would be a resource not only for the Facilities Action Team, but for all action teams to answer any questions related facilities. The major responsibility of the position would be to address the immediate needs of the state modernization funds and to put the District in a position to address significant increases in student population in the upcoming years.

**RESOLVED** that the approval of a Facilities Planner position be tabled to the next meeting.

Ayes: 5

### **Discussion Regarding the Charge of the Board Policy Subcommittee**

At its meeting of January 13, Board members requested a discussion of the Board Policy Subcommittee as an ad hoc committee versus a standing committee of the Board. A section of Board Policy 1410 regarding representation was attached.

Mr. Villa provided background information on the intended role of the subcommittee. He said when the policies would be brought to the full Board, there would be lengthy discussions on each policy. The subcommittee was formed to discuss each policy and bring back their recommendations to the full Board to help expedite the process.

Ms. Foss said the policy subcommittee discussed the advantages of being an ad hoc committee, but it was recommended by Dr. Callahan that it be a standing committee.

Dr. Callahan said an ad hoc committee is typically formed for a specific project. With regarding to standing committees, he said the general recommendation from the California School Boards Association is that there are no standing committees for a school board and that the Board operates as a whole.

Mrs. Lauterbach referred to the Board minutes in March 2002 regarding three policies that were discussed and she said they have not been finalized to date. She expressed support for a subcommittee to look at each policy and bring their recommendations back to the Board to expedite the process.

Mr. Noriega recommended that the subcommittee review the policies, prioritize them, and bring their recommendations to the full Board.

Ms. Foss said there is a difference of opinion as to the function of the subcommittee. She said if it is a standing committee the meeting is posted according to the Brown Act. An ad hoc committee is set when the committee can get together and the group can review all the policies and make a decision whether to hire an independent contractor or school boards association. She requested clarification whether the policies should be reviewed as a total Board or as a standing subcommittee/ad hoc committee to review the policies and report back to the Board.

After further discussion, it was the consensus of the Board that the Board Policy Subcommittee remain as a standing committee.

Ms. Foss suggested that the committee meet and that Dr. Callahan should attend when he's available or send a designee in his place.

Mr. Noriega hoped the Superintendent's experience and wisdom would be a part of the discussion and that his input needs to be included in the process.

Ms. Foss concurred with Mr. Noriega but noted it is difficult for Dr. Callahan to be everywhere at once. She felt it wouldn't be productive to cancel a meeting because of a conflict in his schedule.

In response to President Troutman's suggestion to designate another staff member to attend in his absence, Dr. Callahan felt the primary responsibility in working with policy with the Board is the Superintendent's responsibility, and that policy and governance is the major responsibility of the Board.

Ms. Troutman suggested that a definite time and date be agreed upon with the subcommittee so the meetings can be held on a regular basis.

**CONSENT AGENDA**

MSC Villa, Noriega

Ms. Foss said that the Consent Agenda are for routine items only and requested that items 6-9 be pulled for clarification to see whether they are considered routine items.

**RESOLVED** that the Consent Agenda be approved as submitted.

- Approve Minutes  
- January 13, 2003
- Approve/Ratify Personnel Items
- Ratify Purchase Orders for January 1 through January 31, 2003
- Ratify Warrant Register for January 1 through January 31, 2003
- Approve Gifts to the District

From	To	Amount	Purpose
Philanthropic Ventures Foundation	Los Arboles Middle School	\$400	Science program

- Approve the Academic Performance Index (API) Grant for Marshall and Ord Terrace Elementary Schools; and Colton and King Middle Schools (\$129,922.80)
- Approve Award Bid for Re-Roofing Project at Various Sites (Seaside High School, Maintenance, Transportation and Seaside Children's Center)
- Approve the Preparation and Submission of the McKinney-Vento Homeless Assistance Act Grant Proposal, Health Services (NTE (\$100,000)
- Approve Out-of-State Trip, Colton Middle School, March 16-20, 2003, Washington D.C., to Participate in the World Strides Trips for Middle School Students

AYES: 5

**SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEM**

Mr. Noriega referred to a hostage simulation that was held at the Eastside Union High School District in San Jose and expressed concern about potential serious catastrophes for MPUSD. He said the District is within multi-jurisdictional agencies (five cities, county, CSUMB, military, state and federal agencies) and there is a need for a collaborative multi-agency response to emergency, hostage-type situations. He suggested that a similar scenario be presented at a monthly chiefs' and sheriffs' law enforcement meeting and that a dialog begin on how to address the issue with fire, police, mental health, ambulances, and other law enforcement agencies.

Mrs. Lauterbach said Foothill School is conducting a hostile intruder drill and suggested that he talk to the principal.

President Troutman requested that Mr. Noriega prepare a proposal for Board consideration at a future meeting.

Dr. Callahan referred to two issues: how to care for the children, and the coordination and communication amongst a wide variety of law enforcement authorities. He suggested that the item be agendized at the April 14 joint meeting with city and county representatives as multi-agency collaboration for disaster preparedness.

Ms. Foss said one of her goals this year is to increase the participation of young people in local government and referred to Board Policy stating that student Board members are entitled to cast preferential vote. She requested that the Board consider whether to encourage the student Board members to participate more during the meeting should they choose to stay for most or all of the meeting. Ms. Foss also suggested that the Board Policy be amended to include a preferential vote from the DLIFLC/POM/NPS representative.

### **BOARD MEETING EVALUATION**

President Troutman reviewed the Board meeting evaluation from the February 3 meeting.

### **ADJOURNMENT**

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Daniel Callahan  
Executive Secretary

DC:jif  
\*MSC-Motion/Second/Carried