

**Monterey Peninsula Unified School District
Minutes
Regular Board Meeting**

January 13, 2003

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:34 p.m., on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

Board Members Present: Robert Eggers
 Resa Foss
 Regena Lauterbach
 Shanda LeBoeuf
 Carlos E. Noriega
 Marjorie Troutman
 Daniel Villa (arrived at 6:00 p.m.)

Staff Members Present: Jim Burnis
 Daniel Callahan
 Bob Riefe

DLIFLC & POM Representative Present: Ron Graddy

The President declared that a quorum was present and the Board proceeded with the order of business.

No public comments were made at this time.

The Board adjourned to closed session at 5:35 p.m. and reconvened at 7:12 p.m. to take the following action:

(Mrs. LeBoeuf left the meeting at the conclusion of closed session.)

The Pledge of Allegiance to the Flag of the United States of America was led by President Troutman.

No reportable actions were taken in closed session.

No other items were added to the agenda.

STUDENT BOARD MEMBER REPORTS (none)

CORRESPONDENCE

Ms. Troutman read aloud correspondence from Regional Occupational Program (ROP) Coordinator Pete Krasa regarding a federal government awarded to Monterey County for a Pre-Apprenticeship Trade School Arts and Leadership Program.

Mrs. Lauterbach acknowledged an invitation to the January 18 California School Employees Association (CSEA) installation dinner.

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

Ms. Foss reported on the International School of Monterey (ISM) open house that she and Mrs. Lauterbach attended. She said ISM staff expressed appreciation to Associate Superintendent John Lamb for attending their retreat and for the District's assistance in providing them with information to give their students the best program possible. Ms. Foss referred to the Board Policy Subcommittee and suggested that the Board

might want to consider it being an ad hoc committee rather than a standing committee. She said the reviewing of Board policy is a temporary committee and it would avoid so much staff time.

Mr. Eggers said he would like to see a review of the Board Policy Subcommittee to determine what the mission is going to be. He said an ad hoc committee would mean there will be an end to the time that the Board will revise policies and since policies require ongoing revision, he felt the topic should be discussed in open session at a future meeting.

SUGGESTIONS AND COMMENTS FROM VISITORS - NON-AGENDA MATTERS

Gloria Souza, La Mesa School teacher, referred to two comments made by Mr. Noriega regarding the high school exit exam at the December 16 meeting: (1) the acknowledgement that what seniors are tested on really happens at the elementary level, and (2) the need to look at testing and give more attention to the concept of multiple intelligences as expressed in Howard Gardner's research. Ms. Souza said there is a need to more strongly support elementary curriculum, and to include what Gardner has identified as one of the basic human intelligences -- music. She said foundations, PTAs, and community groups are willing to help raise money to get some of the programs that were eliminated back into the District. She expressed concern regarding a "floating figure" to buy back a position that is based on the actual person hired into the program. She urged that the Board support the community groups and establish a reasonable, inclusive commodity salary for buying back programs so the groups will have a reasonable figure that they're working toward.

Dr. Callahan said the "floating figure" was a previous practice and that a standard replacement cost for a teacher has been established at Column 4, Step 10, on the certificated salary schedule.

Mary Kipinger, Network Administrator, introduced Carl Brenner from the National Park Service.

Carl Brenner, Education Specialist at Pinnacles National Monument, spoke about a program that introduces MPUSD elementary students to threatened and endangered species. He said the program is funded through the park service and other grants and it is the intent to fund 100% of the program to increase student exposure to different resources. He said the park service is working toward increasing the curriculum at the middle and high school level. Mr. Brenner said the park service is currently working on a partnership with Central Coast High School through a Coca Cola Foundation grant to fund a program for at-risk students and introduce them to the park service field and build life-long learning experiences by conducting actual field research.

Helen Rucker, Seaside resident, invited Board members to the January 20 Martin Luther King, Jr., Birthday celebration in Seaside and distributed flyers regarding the event. Mrs. Rucker said when she went to the schools to distribute flyers and encourage involvement, no one knew what she was talking about and she felt people responsible for children should know the types of activities held in the community. She referred to multicultural events held several years ago and suggested that the school district and community establish an agreement so the schools are aware of community activities and to make it easier for those who work in the community to be recognized when they go to schools each year to ask for participation.

Ms. Troutman suggested that the Coalition of Minority Organizations (COMO) put together a calendar of activities and share with the District Office for distribution.

Dr. Callahan referred to one of the strategies in the Strategic Plan to form and strengthen partnerships within and beyond the school district's diverse community, and invited Mrs. Rucker to respond to an invitation to participate on that Action Planning team.

Maria Buell, League of United Latin American Citizens (LULAC) President, referred to the State budget and cuts to the education budget. She said it is not an obstacle, but an opportunity for the community to work even closer together and for the Board to work in a cohesive way to move things forward. She suggested that the Board establish more links with educational agencies and non-profit organizations within the community. Ms. Buell said LULAC looks forward to working with the District in any way they can and urged

the Board to reach out, create those missing links, and solidify the commitment they made to the public so all students benefit equally.

STUDENT SERVICES

*MSC Lauterbach, Eggers

Consider Expulsion Case #02/03-3

Mrs. Lauterbach recommended that 100 hours of supervised community service be added to the conditions.

RESOLVED that the student in Expulsion Case #02/03-3 be expelled from schools in the Monterey Peninsula Unified School District for the remainder of the 2002-2003 school year; and

BE IT FURTHER RESOLVED that the student may be considered for readmission upon completion of the stipulations set forth by the Board of Education.

AYES: 6

MSC Lauterbach, Eggers

Consider Expulsion Case #02/03-4

RESOLVED that the student in Expulsion Case #02/03-4 be expelled from schools in the Monterey Peninsula Unified School District for the second semester of the 2002-2003 school year; and

BE IT FURTHER RESOLVED that the expulsion be suspended in accordance with the stipulations set forth by the Board of Education.

AYES: 5

NOES: 1 (Noriega)

ACTION ITEMS

MSC Eggers, Noriega

Approve Public Disclosure of Collective Bargaining Agreement and Approval of 2002-2003 Salary Schedules

At the Board meetings in December, the Board approved a 3.87% salary increase to its Classified Bargaining Unit and Management/Confidential/Psychologists. Chief Business Officer Jim Burnis reviewed the public disclosures clarifying the costs associated with the salary increases; the new salary schedules for classified, management, confidential, and psychologist staff; and a two-page multi-year General Fund budget projection. Mr. Burnis said a public disclosure for nonrepresented groups is not required legally, but would be helpful for the Board and public to see the actual enhancement.

Mrs. Lauterbach stated when the management salary schedule is compared to the previous schedule, Cabinet members were listed. She said she understood the reasoning for not including them, but asked if the Board could have some type of a scale for Cabinet, similar to management staff, on a separate page to include their title, their workdays, and their salary.

Mr. Eggers said the Board approved the Cabinet contracts and they have the information, but he understood Mrs. Lauterbach's request for documentation so that all salary-related information would be

available at one time. He said the only salary schedule that isn't included in the documentation is the certificated schedule because their salary increase was approved last year.

Mr. Burnis said the rationale for taking the Cabinet off the management salary schedule is because they are contracted employees and don't have steps as are represented on the management salary schedule. Mr. Burnis said a separate page for Cabinet will be included. In response to President Troutman's question regarding what benefits are included under the section *Average Cost Per Employee/Cost of Benefits Before Agreement*, Mr. Burnis said they include fixed charges associated with the average salary for all classified employees and the health package.

RESOLVED that the Board approve the Public Disclosure documents and forward them to the Monterey County Office of Education.

AYES: 6

MSC Eggers, Noriega

Accept the Recommendations of the 7-11 Committee

At a recent meeting, the Board requested an updated recommendation from the 7-11 Advisory Committee. Support Services Director Bob Riefe distributed copies of Education Code Sections 17388 and 17390 related to the use or disposition of school buildings or space in school buildings which is not needed for school purposes. In September 2000, Mr. Riefe said the Board accepted the recommendations of the 7-11 Advisory Committee, but none of the steps have been implemented. Several months ago, Board members directed staff to reconvene the Committee and to see if any of the recommendations had changed within the past two years. Mr. Riefe said seven of the original ten committee members met on December 10 to review their findings and recommendations in light of the time that had elapsed between the Final Report to the Board and the present. After being updated on the current usage of all District properties, the Committee voted unanimously to recommend the following:

- Declare the Sonoma Avenue, Seaside basketball courts surplus and offer them for sale
- Declare the Hidden Hills, Monterey/Salinas property surplus and offer it for sale
- Trade or sell the Tarp Flats land to obtain suitable building sites for any District purpose
- Engage in short term leases for all unused classrooms and property to generate ongoing income

Mr. Riefe said the fourth recommendation was a slight modification of the previous recommendation, but in light of available space currently in the District, it was felt that it was a reasonable recommendation.

Mr. Eggers said he would like the recommendations to be agendized at a future meeting, in particular the basketball courts.

RESOLVED that the recommendations of the 7-11 Committee be accepted.

AYES: 6

MSC Eggers, Lauterbach

Approve Signatures of Board Representatives Effective January 13, 2003

RESOLVED that the attached authorized signatures of Board Representatives effective January 13, 2003, be approved as submitted.

AYES: 6

MSC Eggers, Foss

Approve the Authorization to Amend Contract with Siemens Building Technologies, Inc., for Energy Management Services

RESOLVED that the authorization to amend the contract with Siemens

Building Technologies, Inc., for energy management services be approved.

AYES: 6

REPORTS

Superintendent - Dr. Callahan noted that Personnel Services Director Robert Costa was ill and Associate Superintendent John Lamb was investigating an innovative program and will have information upon his return. He reported on a partnership with the Naval Postgraduate School (NPS), and said as the NPS demonstrates their community outreach, they will qualify for more funding to repair a facility with radar and underwater arrays for studying a variety of oceanographic issues. He said the NPS and District have begun to investigate expanding the partnership with Monterey High School, and that a group of science and math teachers and the principal met with a group of NPS scientists to discuss ways they can work together and benefit students. Dr. Callahan said the fiber optic cable that listens to the whales at the Point Sur lighthouse property may qualify to be repaired and students will benefit. He said a Memorandum of Understanding between the Naval Postgraduate School and the District will be brought to the Board for approval at a future meeting. Regarding the State budget crisis, Dr. Callahan said there are predictions that the deficit will be above \$40 billion, but there is no hard information on what is going to happen. He said at this point the mid-year cuts that the Governor proposed in December, as well as the proposed State budget for 2003-2004, are just proposals and there has been no legislation enacted. He reiterated because of the hard work that the Board did last spring and the principals monitoring their budgets last spring and this fall, there are significant reserves at the school sites and will cushion the District to some extent. Dr. Callahan said the District will actually be in a better position than many of the school districts in the State, but cautioned some adjustments may still have to be made, but it will not be as painful as most of the rest of the State.

Mr. Burnis said he and Fiscal Services Director Bruce Colby will attend a meeting in Sacramento on Tuesday where the Governor's proposals will be discussed and analyzed by School Services of California. He shared the following that will have some effect to all districts next year: the proposal to cut a number of categorical programs this year by 3.5% has been increased to another 7.5% for the current year; an increase in taxes of about \$8 billion that would flow to the local governments to help offset some of the cost in programs; no COLA for next year; funding growth for next year only in average daily attendance, no categorical growth; equalization aid may be funded; proposal to defer mandated cost reimbursements; a block grant for 64 categorical programs that would eliminate all education code sections that would govern those various programs and provide latitude locally on how to handle programs that the funds are to address. Mr. Burnis said the downside is the ultimate cut to those programs next year would be 12% over what was being received last year. Mr. Burnis said that particular program of block granting would be the best for MPUSD because of last year's carryover. If approved, it would provide the greatest amount of flexibility in addressing the shortcomings. In terms of addressing the budget issue, the District has put in place a hiring freeze on categorical funding except for positions that would impact students in the areas of health and safety, and the freezing of categorical spending.

Mr. Noriega said he doesn't see the budget recovering because of the substantial deficit. He asked what kind of shape will the District be in next year if nothing changes and there is no more carryover? Mr. Noriega expressed concern regarding an increase to the correctional budget by the Governor and said there should be an effort to try to reduce what is being budgeted to corrections and give back to public schools to stop the problem at the beginning, not at the end.

Mr. Burnis responded there could be an eighth cut in categorical monies. He said the District will address the issue over the next six months and come up with a well-thought process for Board consideration.

DLIFLC/POM/NPS Representative - No report

INFORMATION/POSSIBLE ACTION

Presentation on Ano Nuevo and Central Coast High School Programs

At a previous meeting, the Board requested a status report on Central Coast High School and the Ano Nuevo Independent Study program. Brian Morton, Central Coast High School and Ano Nuevo Principal, provided background information on the merging of Marina La Via and Cypress continuation schools to Central Coast High School and the opening of Ano Nuevo Independent Study Program in May 1996. He said Central Coast High School was recognized by the California Department of Education two years ago as an exemplary school through 2006. Mr. Morton reviewed demographic data, graduation rates, transfer patterns, referral history, student population sources, success stories, high school exit exam summary data, and clarified questions from Board members. Mr. Morton thanked the Board for their ongoing support and invited them to visit the school and to see what they do.

Board Self-Evaluation: Form and Process

At this time, Board members reviewed two governance team self-evaluation forms to be used a tool to discuss the effectiveness and efficiency of Board meetings. Ms. Troutman asked Board member for consensus on the form and process for evaluating each Board meeting. After a brief discussion, it was the consensus to conduct a self-evaluation of each meeting.

Mr. Noriega said he had no objection to the self-evaluation, but felt if the Board wanted true input, the evaluation should also include public input and that forms should be made available to their constituents.

Mrs. Lauterbach suggested that it be left up to the Board members whether to complete the self-evaluation rather than complete one after every meeting.

President Troutman suggested giving two minutes at the end of each meeting to complete the self-evaluation if a Board member so desires, review them, and report on the findings at the next meeting. She said they could be used to improve the Board meetings and become better Board members.

After a brief discussion, Board members selected the form to be used with revisions as discussed.

Governance Standards for School Boards

Dr. Callahan said the Board requested that the Governance Standards be placed on the agenda for discussion. He said one suggestion would be to discuss the standards in total, adopt them, and bring them back one at a time for indepth discussion. Another would be to agendize one or two standards for each Board meeting, discuss each one indepth and modify as necessary, and at the conclusion of the process adopt the entire set.

Ms. Foss suggested discussing each standard thoroughly and adopting later after it is modified, rather than adopting first and reviewing each standard.

Mr. Eggers concurred with Ms. Foss. He felt the best way is to review each standard one at a time because when they are adopted, they are going to be the Monterey Peninsula Unified School District's Governance Standards.

Ms. Troutman concurred and said she would like to review several at each meeting and adopt the standards at the conclusion of the discussion. She asked each Board member to review *The Individual Trustee* section, revise it accordingly, and bring it to the next meeting for discuss and adoption.

Dr. Callahan reminded that the standards need to be deliberated in public so the review should be done alone and brought back to the Board one section at a time for discussion.

After a brief discussion, it was the consensus to agendize *The Individual Trustee* section for the next meeting.

District's Cal-Card Program

In June 2001, the Board approved participation in the U.S. Bank Cal-Card Program. The Board has asked for a review of how the program works and its impact. At this time Mr. Burnis provided an overview of the program procedures and clarified questions from Board members. He noted at the time, the Cal-Card Program was viewed as an alternative purchasing process. With the elimination of a position in the purchasing department last spring, it takes more significance. Mr. Burnis distributed additional handouts regarding the Cal-Card process.

Mr. Noriega said the Cal-Card is a good working program. He said before he could use it when he worked at the state level, he had to receive authorization that there was money in the account to expend and he noted the District did not have a similar procedure. He said there are four new Board members and in their process to get elected they said they wanted more accountability and to make sure that their constituents are aware that they are doing what they possibly can to make the accountability occur.

Mrs. Lauterbach expressed her main concern is the credit limits and she wanted the public to know that Board members don't have Cal-Cards.

Mr. Burnis said equipment and certain items are precluded from purchase with a Cal-Card. He said the District hasn't encountered the problem that Mr. Noriega was referring. Mr. Burnis said there are three limit levels and that he had no problem reducing the level of the Cal-Cards.

Mr. Villa said at first he wasn't comfortable with the way the Cal-Card was presented, but as long as the checks and balances are in place he said he had confidence in the program.

Mr. Eggers said he understood that the new Board members came in with the promise to the public to monitor finances closely, and he noted that it is the goal of every Board member.

CONSENT AGENDA

MSC Noriega, Foss

Board members received clarification on the Coca Cola Foundation Grant and the Process for Acquisition for K-12 School Libraries and K-4 Classroom Libraries.

Mrs. Lauterbach referred to the December 2 minutes under Board Representatives and Alternates to Various Organizations and Subcommittees and noted last year there were Board representatives on the Budget Advisory Committee and this year there are no Board representatives on the Committee.

Dr. Callahan said the general practice in his previous districts is that it is the Superintendent's Budget Advisory Committee, and it is part of developing administrative recommendations to the Board. He said Board members are welcome to attend the meetings, but there is a separation so when the recommendations come to the Board, all are hearing it equally without having helped to shape the process. He said witnessing the process is different from shaping it, and that is the logic for not having Board members serve on the committee. He said the meetings will be posted and anyone can attend, including Board members.

RESOLVED that the Consent Agenda be approved as submitted.

- Approve Minutes
 - November 18, 2002
 - December 2, 2002
- Approve/Ratify Personnel Items
- Approve Gifts to the District

From	To	Amount	Purpose
Follett Educational Services	Del Rey Woods School	\$384.91	Instructional supplies

Anonymous	Manzanita School	\$300.00	Field trips
Monterey Bay Blues Festival	Manzanita School	\$300.00	Scholarship fund
Lifetouch	Manzanita School	\$350.77	Instructional supplies
Monterey Bay Blues Festival	Monte Vista School	\$300.00	Reimbursement for field trip cost to Monterey Symphony
Monte Vista PTA	Monte Vista School	\$2,030.93	Reading and math books and electrical upgrade for the library lab
Albertsons	Los Arboles Middle School	\$1,244.23	Salary for librarian
Lifetouch	MPUSD Schools	\$4,492.00	Instructional supplies

- Accept the 2002-2003 Adult Education Innovate and New Technologies Five (5) Percent Funds (\$119,004)
- Approve the Preparation and Submission of the Coca Cola Foundation Grant on Behalf of Central Coast High School
- Approve the Preparation and Submission of the 2002-2003 Application for Funding Categorical Aid Programs, Part II (5,533,802)
- Approve the Process for Acquisition for K-12 School Libraries
- Approve the Process for Acquisition for K-4 Classroom Libraries

AYES: 6

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEM

Mr. Eggers requested that the basketball courts on Sonoma Street, Seaside, be declared as surplus property. He said it is a long process and requested that Dr. Callahan provide a timeline and the amount of staff hours it would take to complete the process. Mr. Eggers also asked that the Board Policy Subcommittee be placed on a future agenda to review the charge of the subcommittee.

Dr. Callahan said there might be a policy about Board organizations which names the committees. He referred to Ms. Foss's suggestion to change the policy committee from a standing committee to an ad hoc committee and said it would require a policy change. He said he would bring the policy forward as a study of that policy and the Board Policy Subcommittee could talk within that context.

Mr. Eggers believed the policy also stated that the policy subcommittee is to act upon the direction of the Board.

Mr. Villa referred to the basketball courts and said he would like the District to generate some discussion with the City of Seaside in terms of trading property, turning the property into an income producing site, or exploring the possibility of enhancing one of the other sites. Mr. Villa felt there should be some type exploration to see if there are other possibilities out there.

President Troutman said the Seaside Subcommittee will be meeting with Mayor Smith on January 23.

Mrs. Lauterbach requested a status report on the Thomas O. Larkin portrait that was housed at Larkin School. She said she was approached by two ladies who said one of the relatives of Mrs. Larkin wished to have the portrait brought back to the Larkin House to be given to the library.

Mr. Riefe said the portrait was packaged for safekeeping and that it will be loaned to the curator at the Larkin House for conservancy.

President Troutman asked if Board members have an interest in changing the 2003-2004 school calendar on a permanent basis and to move up the beginning date of school and changing fall recess from two weeks to one week.

Ms. Foss said she was interested, but she understood that the beginning and ending dates of school are negotiable items.

Dr. Callahan said the issue should be deliberated in closed session and that the topic will be agendized for the next meeting in closed session.

Mr. Villa said changing the school calendar is a long process, many people were involved, and there was a lot of discussion when the current calendar was established.

Mr. Eggers said he was interested in commenting on the subject after the Board receives additional information regarding the issue.

Mr. Noriega said he approached the Marina Rotary and requested funding for teacher/staff appreciation barbeques or luncheons for Trustee Area One, and asked if the other trustee areas would like to do the same. He said he would approach the other local rotaries for funding and would arrange the activity for the entire district.

Board members said it was a great idea.

Ms. Foss expressed an interest on the teacher recruitment trip to the Philippines. She referred to the need for bus drivers and suggested that ROP be involved in the preparation of vacancy announcements to send to local parents and retired people.

Mr. Burnis reported that the Chartwell School Treasurer brought \$450,000 for the consultant agreement. He said the District will also receive \$10,000 for five years to complete the transaction.

ADJOURNMENT

MSC Foss, Eggers

RESOLVED that the meeting be adjourned.

TIME: 9:25 p.m.

AYES: 6

Respectfully submitted,

Daniel Callahan
Executive Secretary

DC:jif
*Msc-Motion/Second/Carried