

**Monterey Peninsula Unified School District
Minutes
Regular Board Meeting**

December 16, 2002

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:38 p.m., on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by President Troutman.

Board Members Present: Robert Eggers
Resa Foss
Regena Lauterbach
Shanda LeBoeuf (arrived at 6:28 p.m.)
Carlos E. Noriega
Marjorie Troutman
Daniel Villa (arrived at 5:58 p.m.)

Staff Members Present: Jim Burnis
Daniel Callahan
Robert Costa
John Lamb
Bob Riefe

DLIFLC & POM Representative Present: Ron Graddy

Student Board Members Present: William Rosenthal, Monterey HS
Laurencia Walker, Seaside HS

The President declared that a quorum was present and the Board proceeded with the order of business.

No public comments were made at this time.

The Board adjourned to closed session at 5:39 p.m. and reconvened at 7:20 p.m. to take the following action:

The Pledge of Allegiance to the Flag of the United States of America was led by President Troutman.

No reportable actions were taken in closed session.

No additional items were added to the agenda.

STUDENT BOARD MEMBER REPORTS

Laurencia Walker reported on activities at Seaside High School including the sports program (soccer, wrestling, basketball) and the completion of the school painting project. She thanked all who volunteered and expressed her appreciation for the opportunity to serve as student Board member. Laurencia announced that the Associated Student Body (ASB) Vice President will be her replacement.

William Rosenthal reported on activities at Monterey High School including sports activities, winter ball, and noontime activities. He thanked the Board for the experience as student Board member and said his replacement will also be the ASB Vice President.

(Laurencia left the meeting at 7:25 p.m.)

CORRESPONDENCE

President Troutman acknowledged correspondence from the Monterey Civil Grand Jury regarding the availability of the 2002 report.

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

Mr. Eggers reported on the California School Boards Association (CSBA) Annual Conference held in San Francisco. He suggested that information gathered from the conference by Board members be given to the Superintendent's Office and that copies be made upon request.

Ms. Foss reported on the CSBA Annual Conference and table talk programs that she attended. She shared information regarding magnet programs, academy programs, and Camp College. She said copies pertaining to the programs would be made available upon request.

President Troutman said she would make comments regarding the CSBA Annual Conference workshops she attended at the next meeting. Because of the wide variety of subjects that were covered, she suggested that Board members provide a brief report on the workshops they attended. She referred to a workshop on raising student achievement, resource materials that were available at the conference, and read aloud an excerpt from a book entitled *How to Raise Latino Achievement in Schools*. Ms. Troutman referred to a La Mesa School reading program with guest readers and reported that Superintendent Callahan will be a future reader. She referred to the joint communication newsletter from the District and Monterey Bay Teachers Association regarding negotiations and suggested that it be shared with other employee groups.

SUGGESTIONS AND COMMENTS FROM VISITORS - NON-AGENDA MATTERS (none)

ACTION ITEMS

MSC Eggers, LeBoeuf

Approve Resolution of Appreciation for Student Board Members

RESOLVED that the resolutions of appreciation for Laurencia Walker and William Rosenthal be approved.

AYES: 7

MSC Noriega, Eggers

Approve Certification of First Interim Report

The State requires districts to prepare two interim financial reports during the fiscal year. The reports are sent to the County Superintendent for approval and then forwarded to the California Department of Education. The first interim report covers the period from July 1 to October 31, 2002. Chief Business Officer Jim Burnis highlighted sections of the First Interim Report and multi-year projections to include a narrative indicating the reasons for the changes between the Board-approved Final Adoption Budget and the First Interim Budget covering both revenues and expenditures. Mr. Burnis said the report shows that the District has moved from a negative certification to a positive certification indicating that the District will be able to meet its financial obligations for the current year. He said the Business Office will continue to refine individual programs and Fund budgets and bring any changes necessary to the Board through a January budget revision. He acknowledged Fiscal Services staff for their efforts in preparing the report and clarified questions from Board members.

RESOLVED that the Certification of the First Interim Report be approved.

AYES: 7

(Mr. Eggers left the meeting at 9:12 p.m.)

(William left the meeting at 9:15 p.m.)

It was the consensus of the Board that Item N-2 be moved up on the agenda.

Status Report on California High School Exit Exam

Passing the California High School Exit Exam (CHSEE) as a requirement for graduation from high school became a law in 1999. The law requires that all high school students must pass a state-developed assessment in mathematics and English/language arts in order to receive a high school diploma. Associate Superintendent John Lamb said the first class of students to be held accountable to this law is the graduating class of June 2004. Summer school classes will be provided in 2003 and a mandatory class will be available beginning in the 2003-2004 school year. During the semester of this school year, a plan will be developed which will allow a student to receive only a certificate of completion if the high school exit exam is not passed. This action will be necessary because not all graduating seniors will pass this exam by June 2004. Mr. Lamb reported on the current status of the program to include the percentage of students who have passed the exam; high school administrators and the Director of Special Education made brief statements related to specific concerns regarding the assessment; and Board members were given an opportunity to experience sample test questions and receive clarification regarding the exam.

MSC Villa, LeBoeuf

Approve Payroll Specialist Confidential Job Description

Personnel Services Director Robert Costa distributed a revised job description and clarified questions from Board members.

RESOLVED that the proposed classified confidential job description, Payroll Specialist, be approved.

AYES: 6

MSC Villa, Foss

Approve Contract for Capitalization Inventory

RESOLVED that the Board approve the contract with Associated Valuation Services for capitalization inventory.

AYES: 6

MSC Villa, LeBoeuf

Approve No General Fund Reserves Be Set Aside to Fund Workers Compensation Liabilities

RESOLVED that the Board approve that no General Fund reserves be set aside to fund the District's workers compensation liability.

AYES: 6

MSC Villa, Noriega

Approve Declaration of Need for Fully Qualified Educators for the 2002-2003 School Year

RESOLVED that the Declaration of Need for Fully Qualified Educators

for the 2002-2003 school year be approved.

AYES: 6

MSC Villa, LeBoeuf

Approve California Basic Educational Skills Test (CBEST) Waiver Request for the 2002-2003 School Year

RESOLVED that the California Basic Educational Skills Test (CBEST) For the 2002-2003 school year be approved.

AYES: 5

NOES: 1 (Noriega)

MSC Noriega, Villa

Approve a 3.87% Salary Increase for the 2002/2003 School Year for the Monterey Bay School Administrators Association (MBSAA) Retroactive to July 1, 2002

RESOLVED the 3.87% Salary Increase for the 2002/2003 School Year for MBSAA be approved.

AYES: 6

MSC Noriega, LeBoeuf

Approve Administrative Contracts

In response to Mrs. Lauterbach's request for clarification on the annotation regarding no substantial changes to the contract, Dr. Callahan said the contracts include a 3.87% salary increase, the Board elected to place positive work years in the contract, and that a car allowance will be provided in lieu of a District vehicle.

RESOLVED that the Contracts for John Lamb, Robert Riefe and Robert Costa be approved.

AYES: 6

REPORTS

Superintendent – Support Services Director Bob Riefe provided an update on the No Child Left Behind Act as it related to section 5551. He said it is a competitive grant proposal available to local education agencies for research, planning, developing model programs, supporting model projects and programs to integrate art education into the regular elementary and secondary school curriculum. He reviewed the criteria for the grant and noted funding will be used to supplement and not supplant the program. Mr. Riefe said he would communicate the findings with teacher Gloria Souza, who brought section 5551 to the Board's attention at the last meeting. Mr. Riefe reported that 7 of the 10 original members of the 7-11 Committee met and that a full report will be provided to the Board in January. He distributed copies of the Education Code pertaining to the 7-11 Committee.

Dr. Callahan reported on the CSBA Annual Conference and a governance team workshop he attended. He reported that Kathryn Knauf, Bob Miller, and Judy O'Mara attended a week-long training in Ontario as internal facilitators for Strategic Planning and that they will be involved with the District team and the individual site teams over the next three to four years. He said an invitation will be sent to staff and community members to participate on the Action Teams. Dr. Callahan said the Strategic Thinking Team will

meet to review the materials and will also be involved on the Action Teams. He said the Budget Adjustment Committee convened and it was concluded that an overwhelming issue is time. A single solution at no cost to the District is districtwide timebanking. Dr. Callahan said the impact would be negotiable and that Mr. Lamb will convene a committee to begin the discussion. Dr. Callahan referred to single district training and asked for Board consensus on a date and time. After a brief discussion, it was the consensus of the Board to conduct the training on Monday, February 17, time to be determined. Ms. Foss indicated she was unavailable on that day.

DLIFLC/POM/NPS Representative – Mr. Graddy commended Mr. Burnis on the First Interim Report and said the budget reductions earlier in the year made a difference. He referred to the report on the California High School Exit Exam and stressed the importance of mathematics in certain occupations, passing the California Basic Educational Skills Test (CBEST) and other entrance exams.

INFORMATION/POSSIBLE ACTION

Governance Standards for School Boards

Due to the lateness of the hour, it was the consensus of the Board to table this item to the next meeting.

District’s Cal-Card Program

Due to the lateness of the hour, it was the consensus of the Board to table this item to the next meeting.

CONSENT AGENDA

MSC Villa, Noriega

RESOLVED that the Consent Agenda be approved as submitted.

- Approve/Ratify Personnel Items
- Ratify Purchase Orders for November 1 through November 30, 2002
- Ratify Warrant Register for November 1 through November 30, 2002

Approve Gifts to the District

From	To	Amount	Purpose
Lifetouch National School Studios	Bay View School	\$458.12	Instructional supplies
Crumpton School PTA	Crumpton School	\$476.11	P.E. equipment
Monterey Bay Blues Festival	Foothill School	\$300.00	Music program
Philanathropic Ventures Foundation Grants	Monte Vista School	\$443.00	Reimbursement for field trips
King Midas Metal Polish Company	Colton Middle School	\$500.00	Instructional supplies
Colton Middle School PTA	Colton Middle School	\$500.00	Instructional supplies

- Accept the 2002-2003 Supplementary Funding Under Workforce Investment Act Title II Adult Education and Family Literacy Act (P.O. 105-220), Section 231 (\$71,775)
- Approve the Preparation and Submission of the Tobacco-Use Prevention Education (TUPE) High School Tobacco Grant for Monterey High, Seaside High, and Central Coast High Schools and Health Services (NTE \$90,114)
- Approve the School Site Employees Grant for Foothill Elementary School (\$10,880)
- Reject Claim Against the District-L008

AYES: 6

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD AND BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEM

Ms. Foss reminded that the Seaside Subcommittee will meet at Seaside City Hall on Wednesday at 4:15 p.m., and that meeting will need to be noticed.

Mr. Noriega referred to the District's ability to deal with emergency situations (hostage, fatality) that could involve multiple jurisdictions and requested a discussion on emergency preparedness at a future meeting. He said the San Jose school district will be conducting a simulation in February and hoped that MPUSD will meet with local agencies to address the issue.

Ms. Foss requested a copy of a safety binder to see if all situations are addressed.

Mrs. Lauterbach requested that a report from the members of the previous Board Policy Subcommittee be agendaized at the next meeting.

ADJOURNMENT

MSC Noriega, LeBoeuf

RESOLVED that the meeting be adjourned.

TIME: 10:30 p.m.

AYES: 6

Respectfully submitted,

Daniel Callahan
Executive Secretary

DC:jif
*MSC-Motion/Second/Carried