

**Monterey Peninsula Unified School District
Minutes
Regular Board Meeting**

September 3, 2002

The Board of Education of the Monterey Peninsula Unified School District met in regular session at 5:35 p.m., on the above date at the Instructional Materials Center, 540 Canyon Del Rey, Monterey, California.

The meeting was called to order by Clerk Vice-President Troutman.

Board Members Present: Robert Eggers (arrived at 6:20 p.m.)
 Resa Foss
 Regena Lauterbach
 Shanda LeBoeuf
 Carlos E. Noriega
 Marjorie Troutman
 Daniel Villa (arrived at 5:55 p.m.)

Staff Members Present: Jim Burnis
 Daniel Callahan
 Robert Costa
 John Lamb
 Bob Riefe

DLIFLC & POM Representative Present: Ron Graddy

Student Board Members Present: William Rosenthal, Monterey HS
 Laurencia Walker, Seaside HS

The Clerk Vice-President declared that a quorum was present and the Board proceeded with the order of business.

No public comments were made at this time.

The Board adjourned to closed session at 5:37 p.m. and reconvened at 7:15 p.m. to take the following action:

The Pledge of Allegiance to the Flag of the United States of America was led by President Eggers.

President Eggers announced the following action taken in closed session: On a motion by Mr. Noriega and seconded by Mr. Villa the Board approved the appointment of Bruce Colby as Director of Fiscal Services. The vote was 5-0.

No additional items were added to the agenda.

President Eggers acknowledged retiring Instructional Materials Center custodian Edward "Stan" Standifer and presented him with a plaque in appreciation for his service to the Board and public education.

PERSONNEL

MSC* Foss, Troutman

Approve/Ratify Personnel Items

RESOLVED that the certificated and classified personnel items be approved as submitted.

AYES: 7

COMMUNICATIONS

President Eggers acknowledged correspondence from Garry Bousum, Monterey County Office of Education (MCOE) Director of Fiscal Services, to K-12 school district chief business officials regarding unaudited actuals Standard Account Code Structure (SACS) reporting and a three-week submission extension due to countywide problems with the closing of the 2001-02 fiscal records.

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

Ms. Troutman acknowledged a telephone call from a Bay View School faculty member thanking the District for arranging bus transportation for the Hilltop Center after school program.

Ms. Foss said she had a conversation with a MCOE teacher who has a class at La Mesa School and said the teacher had good words for the principal.

SUGGESTIONS AND COMMENTS FROM VISITORS - NON-AGENDA MATTERS

Gloria Souza, La Mesa School teacher, referred to comments she made at a previous meeting regarding Board commitment to investigate every means to reinstate programs and functions that were affected by budget reductions to include the library program, sufficient counselors, and music programs. She said the Board will continue to face the responsibility of re-creating an exemplary district and urged that they make it a practice at every meeting to actively pursue the steps needed to achieve that re-creation and that it be kept as an agenda item and a topic of discussion. Ms. Souza said when people meet as a community to celebrate or commemorate life's events it is often done through music. She said if the children do not have the music experience there will come a point when they will not commemorate life in that way.

Debra Gramespacher, parent, expressed concern that a speech class was canceled due to low enrollment and expressed support for a speech program and Forensics and Debate in the curriculum. She referred to a speech documentary, "Accidental Hero" that will be aired on September 19 and provided the Board with a DVD copy for their review.

ACTION ITEMS (none)

REPORTS

Superintendent – No Child Left Behind Act. Bob Riefe, Support Services Director, provided an overview of the No Child Left Behind legislation and its requirements that districts will be held accountable, and clarified questions from Board members. He said the achievement in each state will now be measured for every child in reading and math in grades three through eight; the data must be made available to parents on the School Accountability Report Card (SARC); and if a school is found to be a Program Improvement (PI) school, parents must be informed and given the option to apply for a transfer to other designated schools within the District and transportation provided. Mr. Riefe said Highland School is a PI school and some parents have opted for their child(ren) to attend Foothill, Del Rey Woods, Manzanita or Ord Terrace schools. Mr. Riefe said the most controversial issue of the new legislation is that highly qualified teachers must be in all classrooms. The District has until 2005 to fully implement the program and the new act will focus on helping limited-English proficient students learn English through scientifically-based teaching methods.

Dr. Callahan said the federal government established several requirements and the state is in the process of developing the regulations. He said the Board and the public will be kept updated on the progress.

Enrollment – Mr. Riefe provided an enrollment update and distributed information indicating a fifth month projection of 11,206 students and the month one actual of 11,318. Based on a formula, it is anticipated that the end of month five enrollment will be 10,940 students. Mr. Riefe said six or seven one-semester teachers have been staffed in the event that the enrollment declines at the same rate as last year and the District will be able to reduce staffing as directed by the Board. The anticipated enrollment is approximately 500 less students from last year and 403 the year before.

Dr. Callahan said the District is in good shape relative to the fifth month enrollment directive of the Board and that the District has addressed declining enrollment by hiring several one-semester positions. If numbers fall much further, the District has a fall back position to address fiscal accountability. If the numbers don't fall, the District can extend the one-semester contracts, as needed, for the full year.

Item N-2 was moved up on the agenda.

Coordinated Compliance Review Timelines and Procedures

Mr. Riefe said a Coordinated Compliance Review (CCR) is conducted every four years. Programs reviewed include adult education, Cal-Safe program, career education, child development, all consolidated programs including School Improvement, Title I, Economic Impact Aid, Professional Development program, educational equity, English Language Learner programs, Gifted and Talented Education, HIV Aids education, Migrant Education, Safe and Drug-Free Schools, tobacco use prevention education, special education, and uniform complaint procedure. He said a contingent of individuals will participate in training to conduct self-reviews and how to be reviewers. Between October and April self-reviews will be conducted in the District and the findings submitted to the State Department in May. The following year the State CCR will be conducted.

Mr. Villa referred to a newspaper article and how children of color are still not bridging the achievement gap. He said to keep in mind how to help the students on the bottom 25-30% level and what is the District doing for them to improve their reading and academic skills. What is the District doing to transition these students from elementary to middle to high school and are they maintaining a level of achievement or are they dropping out?

Item N-3 was moved up on the agenda

Information Requested on English Language Development Students

At this time, Mr. Riefe gathered information from Board members in preparation for a future report regarding English Language Development (ELD) students.

Student Transportation – Jim Burnis, Chief Business Officer, reported that all bus routes were adjusted effective today except for four routes and that some employee hours were extended.

In response to a question regarding bus ID badges, Associate Superintendent John Lamb said the school photographer will provide a picture CD for each school so the bus badges can be made at each site and issued accordingly. He said a letter will be sent to parents and it is anticipated that the program will be fully implemented by the end of first quarter.

Budget Update – Mr. Burnis indicated that the MCOE is having difficulty with the closing of the 2001-2002 fiscal records and that the date for all school districts to submit the year-end financial reports for review has been extended from September 15 to October 4. Therefore, a budget update will not be available until the second meeting in October.

President Eggers announced that a Special Closed Session will be set for Monday, September 9, 5:00 p.m., at the District Office Board Room, 700 Pacific Street, Monterey, to discuss the Superintendent's evaluation and public appointments.

Mrs. LeBoeuf said she would not be able to attend the Special Closed Session.

Student Board Members - Student Board member William Rosenthal reported on activities at Monterey High School including spirit week, back-to-school dance, class officer meeting and Associated Student Body (ASB) installation luncheon, food faire, first home football game, and the September 5 back-to-school night.

Ms. Foss referred to an article in the local newspaper regarding the sale of soda in school and suggested that a report and student opinion be agendized at a future meeting.

William said although there has been some vandalism with soda machines there has been good profit.

Student Board member Laurencia Walker reported on activities at Seaside High School including back-to-school night, establishment of a student senate, club expo, and a September 11 memorial ceremony. She thanked Board and staff members who attended back-to-school night and reported a discussion in one of her classes regarding the sale of soda in school was divided.

(The student Board members left the meeting at 8:38 p.m.)

Dr. Callahan announced that future Student Board member reports will be moved to the beginning of the meeting after the reporting of any actions taken in closed session. He distributed a memo sent to staff regarding September 11 and activities to acknowledge the tragic event. Dr. Callahan requested dates from Board members to conduct single district training. After a brief discussion, it was the consensus that the six-hour training be held on Monday, September 30, 2:30 p.m., in the District Office Board Room. Dr. Callahan announced he will be participating in the California School Boards Association (CSBA) Masters in Governance program on October 4 and 5, and invited Board members to participate. Mrs. Lauterbach, Mrs. LeBoeuf, and Mr. Villa expressed an interest in the program.

Strategic Planning – Dr. Callahan reviewed the process for strategic planning and clarified questions from Board members. He said there would be broad participation and that the first step is to engage 20-35 staff members to participate in Strategic Thinking. The next step is to form a diverse, districtwide planning team of 40-45 people to come together and develop a mission statement based on a commonly held set of beliefs to develop strategies. Teams will be formed to develop action plans to bring to the planning team, and subsequently to the Board for approval. Dr. Callahan said the schools would then replicate the process with their own planning teams and locally develop action plans.

(Mrs. LeBoeuf left the meeting at 9:05 p.m.)

DLIFLC/POM Representative – Mr. Graddy referred to school closures and said a school in Oregon was closed with two weeks notice. He spoke about the Army after school program at the Porter Youth Center and said it is the only accredited after school program in the county and he suggested this might be something that the District should look into and he offered his assistance. Mr. Graddy said the Army has been working on a parking lot project with Marshall School and that he supported the idea of strategic planning.

INFORMATION/ACTION (none)

INFORMATION ITEMS REQUIRING BOARD ACTION AT A FUTURE MEETING

Review Proposed Classified Job Descriptions

- Conflict Resolution Coordinator

Personnel Services Director Robert Costa reviewed the newly proposed classified job description for a Conflict Resolution Coordinator and clarified questions from Board members. He said the item will be brought back at the next meeting for action.

CONSENT AGENDA

MSC Noriega, Eggers

Ms. Troutman referred to the policy regarding Board member absence from meetings and said it has not been brought forth in past years. She suggested that the policy be reviewed and that the item not be approved until there is a change in policy.

Ms. Foss referred to Item R-2 and suggested that current staff could be trained to address the needs of the special education student(s) instead of contracting services to an outside consultant.

RESOLVED that the Consent Agenda be approved as submitted.

- Approve Minutes
 - August 19, 2002 Regular Board Meeting
 - August 26, 2002 Special Closed Session
- Approve Consultant Services, Tucci Learning Solutions, Inc., Aptos, CA (NTE \$20,880)
- Approve Board Member Absence from August 19, 2002, Board Meeting
 - Marjorie Troutman

AYES: 5

NOES: 1 (Troutman)

SUGGESTIONS AND COMMENTS FROM MEMBERS AND OFFICERS OF THE BOARD

President Eggers reported on the back-to-school nights of Crumpton School and Seaside High School, and acknowledged Mr. Noriega for his participation in the City of Marina Labor Day parade.

BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEM

In response to Mr. Noriega's question regarding the Districtwide lighting project and the prevailing wage rate, Mr. Burnis said he would follow up with the State Division of Industrial Relations.

Ms. Troutman requested a discussion on the school opening date and student attendance the first two weeks of school. She felt there would be more students in attendance with a later starting date and it would be in alignment with other districts in the area. She proposed a starting date two weeks later and that the fall and spring recess be reduced by one week.

Dr. Callahan said sufficient trend data from MPUSD and other school districts will need to be collected and that a change in schedule is subject to negotiations.

Ms. Foss referred to the cost of transporting special education students and requested information on what kind of savings would be realized if the school calendar were more consistent with Pacific Grove and Carmel unified school districts.

ADJOURNMENT

MSC Foss, Troutman

RESOLVED that the meeting be adjourned.

TIME: 9:50 p.m.

AYES: 6

Respectfully submitted,

Daniel Callahan
Executive Secretary

DC:jif
*MSC-Motion/Second/Carried